



Experienced Publications Specialist with a demonstrated history of working in the publishing industry. Skilled in Translation, Corporate Communications, Management, and Course Outline Preparation.



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IZZA ISMAIL

FREELANCE WRITER & EDITOR | TRANSLATOR
| ICSA CANDIDATE

SERVICES

- ✓ Editing
- ✓ Proofreading
- ✓ Translation (English-Malay, Malay-English)
- ✓ Copywriting
- ✓ Ghostwriting
- ✓ Publishing consultation
- ✓ Course content preparation

CAREER

- Head of Program Corporate Administration cum Lecturer, Universiti Islam Malaysia Cyberjaya
- Head of Publication and Corporate Communication, Universiti Islam Malaysia Cyberjaya
- Senior Editor, M-Mode Berhad
- Publishing Executive (Marketing), Penerbit Universiti Malaysia
- Senior Editor, Tuition Master (M) Sdn Bhd
- Corporate Communication Executive, Academy of Sciences Malaysia
- Editor, Institut Kefahaman Islam Malaysia

EDUCATION

- International Qualifying Standard, Institute of Chartered Secretaries and Administrator (ICSA), ongoing
- Master in Management (Human Resource), Open University Malaysia, 2010
- Certificate in General Translation Course, Malaysian Institute of Translation & Books, 2009
- Bachelor in Human Sciences (Communications), International Islamic University Malaysia, 2000