

PRIVACY POLICY FOR AN ORGANIZATION

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This privacy statement outlines the information we will collect and how we will use it.

Personally, Identifiable Information

We will not collect any personally identifiable information about you (such as your name, address, telephone number, or e-mail address) unless you voluntarily provide it to us. Suppose you choose to give us this information for newsletter subscription, online purchases, employment center registration, restricted access rights. In that case, we intend to let you know how we will use such information. If you tell us that you do not wish us to use this information as a basis for further contact with you, we will respect your wishes.

We will not edit any information you provide to us but may remove it from public view if it conflicts with this website's purpose. We will not give or sell your personally identifiable information to any outside organization for the organization's use without your consent. We will not disclose your Personal Information unless acting under a good faith belief that such action is necessary to:

1. Conform to legal requirements or comply with legal process.
2. Protect and defend the rights or property of the Lodge of South Australia and northern territories.

Security

We are committed to keeping secure the data you provide us and will take prudent and reasonable precautions to protect your personally identifiable information from loss, misuse, or alteration.

This Privacy Policy describes the information that we process (directly or indirectly) through the Lodge, why we process it, what we do with the information we receive, and how you can manage your Personal Data (defined below). This Privacy Policy does not apply to any application, website, or other Lodge that do not display or link to this Privacy Policy.

1. INFORMATION WE PROCESS

Personal Data is information that directly or indirectly identifies you, such as your name, e-mail address, date of birth, and telephone number.

Other information is information that, by itself, does not individually identify you, such as browser type, operating system, the webpages you viewed, and how long you viewed them.

We generally do not treat Other Information as Personal Data unless required by applicable law. Suppose we link together different types of Other Information or link Other Information to Personal Data. In that case, we treat the linked Information as Personal Data when it directly or indirectly identifies you or another person.

2. HOW WE USE INFORMATION

You may choose not to provide us with your Personal Data. If you choose not to provide your Personal Data, you may not enjoy the full range of the Lodge.

We receive information:

When you register for the Lodge, we process Personal Data, including your name, e-mail address, mobile telephone number, date of birth, and encrypted password. If you are a LODGE member, we also process your Member ID, which may be Personal Data under certain laws.

We receive information about the Lodge that you use and how you use them. We may also ask for information, some of which is Personal Data, to keep you informed and provide you with information on upcoming events in your area or inform you of opportunities to support our missions. This information is not required to use the Lodge.

We provide areas in the Lodge where registered users can control the privacy settings or share certain communications (“submissions”) between users. We encourage you to exercise caution because we cannot control what other users may do with the information in your Submissions.

From Your Device: If you accept cookies, we will receive information about your computer, tablet, or mobile telephone (“**Device**”), such as model, operating system version, mobile network information, mobile telephone number, internet service provider, and similar identifiers. We may associate your Device information with your LODGE Membership. We may collect and store information (including your Personal Data) about your device through a browser web and web application data caches.

Enable location Lodge on your mobile device. We may also process your geolocation information (“**Location Data**”) from your wireless carrier through a wearable or other device you have connected (for example, a smartwatch) to our Lodge and/or directly from the device on which you use our Lodge. Geolocation is not permanently stored. It is only used for targeting activities in your area.

How we obtain, location data will differ depending on your device's operating system. We do not collect location data unless you have “allowed” its collection in your device's operating system settings. Suppose you decline to allow location data collection in the app. In that case, we will not collect your location data unless you manually enter it.

Through Data Collection Technology: We use cookies and similar technology (“**Data Collection Technology**”) to automatically collect gather information (including Other Information) about you when you use the Lodge. Please read below to learn more about how we use Data Collection Technology.

Through Server Logs: A server log is a list of the activities that a server performs. Our servers automatically store in server logs search queries, hardware settings, browser type, browser language, the date and time of your request and referral URL, and certain cookies that identify

your browser or LODGE Membership. Some of this information is gathered through Data Collection Technology to improve the Lodge.

3. DATA COLLECTION TECHNOLOGY

Data Collection Technology collects all sorts of information, such as how long you engage with the Lodge, the content you view, your search queries, error and performance reports, as well as a Device identifier or IP address, browser type, time zone, and language settings and operating system.

Data Collection Technology deployed through the Lodge includes cookies.

Cookies: Cookies are small text files sent to or accessed from your web browser or your computer's hard drive. A cookie typically contains the name of the domain (internet location) from which the cookie originated, the "lifetime" of the cookie (i.e., when it expires), and a randomly generated unique number or similar identifier. A cookie also may contain information about your devices, such as user settings, browsing history, and activities conducted while using the Lodge.

The Lodge uses the following cookies:

- cookies, which are required for the operation of the Lodge. Without them, you would not be able to register or log in for the Lodge that we offer.
- Analytical/performance cookies allow us to recognize and count the number of visitors and learn how visitors navigate the Lodge and improve the Lodge.
- Cookies, which we use to recognize you when you return to the Lodge.

To learn more about cookies, visit www.allaboutcookies.org.

We also use analytics Lodge, such as Google Analytics, to gather information. Generally, analytics Lodge does not identify individual users. Many analytics Lodges allow you to opt-out of data collection.

If you'd prefer, you can set yours to refuse stored cookies. However, suppose you do not accept temporary (per-session) cookies. In that case, you may not be able to take full advantage of our website features.

4. SECURITY OF YOUR DATA

We take precautions to help protect information that we process, but no system or electronic data transmission is completely secure. Any transmission of your Personal Data is at your own risk. We expect that you will use appropriate security measures to protect your Personal Data.

You are responsible for keeping your login information private. We will treat access to the Lodge through your Membership credentials as authorized by you. Unauthorized access to password-protected or secure areas is prohibited and may lead to criminal prosecution. We may suspend your use of all or part of the Lodge without notice if we suspect or detect any breach of security. If you believe that the information you provided is no longer secure, please notify us immediately using the contact information provided below.

Suppose we become aware of a breach that affects the security of your Personal Data. In that case, we will provide you with notice as required by applicable law. To the extent permitted by applicable law, we will provide any such notice to you at your Membership's e-mail address. By using the Lodge, you agree to accept notice electronically.

5. RETENTION OF YOUR DATA

We retain Personal Data in identifiable form only for as long as necessary to fulfill the purposes for which member's Personal Data was provided to us or, if longer, to

- (i) comply with law legal obligations,
- (ii) detect and prevent fraud,
- (iii) resolve disputes,
- (iv) enforce agreements,
- (v) take actions we deem necessary to protect the integrity of the Service or our users,
- (vi) similar essential legal purposes.

If you close your Membership, we may still retain certain information associated with your Membership for analytical purposes and recordkeeping integrity and as permitted by law. Also, if certain information has already been provided to third parties described in this Privacy Policy, retention of that information will be subject to those third parties' policies.

6. YOUR CHOICES ABOUT YOUR DATA

- **Your Privacy Preferences.** Unless you are a resident of the EU or EEA, you consent to receive e-mail messages from us when you register for the Lodge. You may modify this consent later by visiting your Membership settings. You also may opt-out of receiving marketing e-mails by clicking the opt-out request in each marketing e-mail. (It may take up to 10 days for us to process an opt-out request.) You may not opt-out of transactional e-mails, such as service announcements, administrative notices, and surveys. Suppose you are an officer in a club, district, multiple district, or international role. In that case, you may not be able to opt-out of role-specific communications.
- We may also deliver notifications to you directly. You can disable some of these notifications through your device's operating system, through your Membership settings, or by disabling the applicable Service.
- Changing Information in your Membership or otherwise opting out of specific e-mail communications will only affect future activities or communications from us.

- **Your Right to Review Your Personal Data:** If you would like to review the Personal Data that we maintain about you, please contact us in writing using the contact information below. If you are a member, you can review certain Personal Data you provided to us by contacting the concerned personnel. Suppose you are not a registered user or would prefer. In that case, we make the necessary changes on your behalf. We may take reasonable steps to verify your identity before providing access or making changes to Personal Data. Inquiries to review personal data can be sent to us by e-mail.
- **Your Right to Correct or Delete Your Personal Data:** The easiest way to correct or delete certain Personal Data you have provided to the Lodge is to log in to your Membership and enter the necessary changes to your user profile. Alternatively, your club president, club secretary, or a designated club or district administrator can update your information. You can also contact the Member Service Center to make changes if you have additional questions regarding the correction or deletion of your Personal Data.

We will review your request but may not be able to grant access to or change or delete certain of your Personal Data. We will respond to your requests within the time allowed by all applicable data protection laws. We will make every effort to respond as accurately and completely as possible. If we cannot access or correct or delete your Personal Data, we will notify you within 30 days.

7. ONWARD TRANSFER AND CONSENT TO INTERNATIONAL PROCESSING

We have Personal Data processing practices designed to assure information is appropriately protected. Our primary data centers are in the United States. However, we may transfer Personal Data or other information to our offices or affiliates (single, sub-, and multiple districts) outside of the United States. We also may employ service providers to perform functions on our behalf. Suppose we disclose Personal Data to a third party outside of the United States. In that case, we will seek adequate assurances that any Personal Data that we provide is safeguarded following this Privacy Policy and the requirements of all applicable privacy laws.

If you are using the Lodge and are from the European Union or other regions with laws governing data collection and use, please note that you agree to transfer your Data to servers located in the United States. By providing your Personal Data, you consent to any transfer and processing following this Policy.

8. COMPLAINTS ABOUT HOW WE PROCESS YOUR DATA

If you have any complaints regarding how we process your Personal Data, please contact us with a detailed description of the complaint. We respond to complaints as soon as practicable, and in any event, within the time limits prescribed by law.

9. CHANGES TO THE PRIVACY POLICY

If we change this Privacy Policy, we will post the updated Privacy Policy and its effective date on this page. Suppose we make material changes that reduce your privacy rights. In that case, we will notify you in advance by sending you an e-mail and/or by posting a notice in the Lodge.

10. APPLICABLE LAW

These Terms are governed by the **Privacy Act 1988 (Privacy Act)**, without reference to its conflict of law provisions. Any dispute arising out of or relating to this Privacy Policy or your use of the Lodge will be subject to the exclusive jurisdiction of the federal and state courts in the South Australia and northern territories, Australia, other than for actions to enforce any order or judgment entered by such courts. This Privacy Policy does not create rights enforceable by third parties or require any personal data disclosure about any specific user.