

Melanie Jones



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256-295-1212 mlynntn@gmail.com 2703A Tanglewood Trail, Gadsden, AL 35903

Profile

Experienced editor, copy editor, writer and designer who works on tight, daily deadlines with multiple publications that change throughout the day.

Experience

COPY EDITOR/DESIGNER, GATEHOUSE CND, AUSTIN, TX AND REMOTE – 2017 TO PRESENT

Designs 16 to 30 newspaper pages a night while writing headlines and doing basic copy editing and proofing 6 to 20 more pages. Works with at least two publications a night and works with up to 12 any given week.

FREELANCE WRITER AND COPY EDITOR, MULTIPLE AGENCIES, PUBLICATIONS – 2016 TO PRESENT

Wrote articles for Gadsden Style magazine; copy edited and designed four issues of the quarterly Gadsden Style magazine; and wrote integrated marketing copy for Venture Marketing Group; write about five articles each year for the Arkansas Minority Health Commission covering everything from the need for more Spanish-speaking health care professionals to HIV/AIDS, societal detriments to health and smoking cessation.

COPY EDITOR, THE GADSDEN TIMES, GADSDEN, AL – 2006-2016

I edited content for AP Style, grammar, punctuation, style, clarity and accuracy; designed news and feature pages with multiple daily deadlines; managed online content; posted to social media to drive traffic to website. Wrote at least one article a quarter focused on health/mental health content.

COPY EDITOR, THE MESSENGER-INQUIRER, OWENSBORO, KY – 2004-2006

I edited content for AP Style, grammar, punctuation, style, clarity and accuracy; designed news and feature pages with multiple daily deadlines; managed online content; posted to social media to drive traffic to website.

ASSOCIATE EDITOR, CITYVIEW MAGAZINE, KNOXVILLE, TN – 2002-2004

I managed a small team of staff writers and freelance writers and was responsible for their copy from initiating idea to assignment to final edit; developed and wrote my own articles for the magazine on everything from adoption to developments in laser medicine; wrote headlines and photo captions; designed spec ads; did preliminary story package design; edited photos; did final copy edit of magazine each month.

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References

I am including three professional references and one that demonstrates I can relate to the upcoming generation.

Ron Reaves, Former Editor, 256-490-1593, ronreaves181@gmail.com

Marie Trotter, Freelance Editor, 1(501)612-0694, marie@lifekoach.com

Dave Gorden, Speaker, 865-719-3131, dave@davegorden.com

Personal reference

Robert Hindsman, Youth Education Director, Atlanta's Alliance Theatre, 256-613-6474