

RACHEL HEIMANN

19 S Evergreen Street, Memphis TN 38104

(925) 487-5320 • heimannrachel24@gmail.com • <https://rachelheimann.journoportfolio.com/>

EDUCATION

Rhodes College, Memphis TN; **Graduation: May 2020**

Bachelor of Arts, History Major with a double Minor in Jewish, Islamic and Middle East Studies and Psychology

- Cumulative GPA: 3.5/4/0
- Phi Alpha Theta Honor Society

SKILLS

- Extensive experience with FOIA requests, public record requests, obtaining police reports and court documents
- Proven clear, concise, credible and consistent writing skills in compliance with AP style and grammatical rules
- Ability to multitask in a fast-paced work environment with minimal oversight
- Demonstrated commitment to diligent fact-checking, evaluating credibility of source and practicing cross-cultural sensitivity

EXPERIENCE

U.S. Department of Veteran Affairs

Intern Department Head, Sept. 2019- April 2020

- Lead a team for 40-50 interns as the Department Head for Special Projects with the VA's Digital Media Engagement Team
- Communicated with interns daily to approve or assign projects, obtain updates for ongoing projects, and provide metrics for work completed
- Researched and interviewed Veterans for articles published on the VA's Vantage Point blog and official social media feeds for a monthly audience of 2 million

The Sou'wester- Rhodes College, Memphis, TN

News Editor and Staff Writer, Aug. 2017-April 2020

- Produced articles for a biweekly student run newspaper every week for a print and online version of the newspaper
- Authored a range of articles, with a primary focus on crime, ongoing litigation and minority student concerns
- Attended editorial meetings and assigned news-worthy stories to staff members

Her Campus at Rhodes College, Memphis, TN

Staff Writer, Aug. 2019- March 2020

- Produced an article at least once a week for the student run Rhodes College chapter of Her Campus, a media site for college women
- Focused my reporting primarily on sexual assault and gender discrimination on campus

The Lynx Liberator, Memphis, TN

Staff Writer, Aug. 2018 – May 2019

- Investigated and authored stories related to Rhodes College for a completely independent student newspaper
- Responsible for discovering and researching lawsuits against Rhodes College for articles that required translating legal jargon and prioritizing reader-friendly writing

RACHEL HEIMANN

19 S Evergreen Street, Memphis TN 38104

(925) 487-5320 • heimannrachel24@gmail.com • <https://rachelheimann.journoportfolio.com/>

CHOICES Memphis Center for Reproductive Health, Memphis, TN

Patient Advocate/Doula, Aug. 2018-Jan. 2019

- Reviewed and maintained patient intake forms for in-clinic visits
- Fostered a supportive and judgement-free environment for patients
- Coordinated and managed information booths during public events in Memphis

COMMUNITY SERVICE

- **Hope House, Memphis, TN**
Volunteer, Aug. 2018- Dec. 2019
- **Memphis Refugee Empowerment Program, Memphis, TN**
Mentor Volunteer, Aug. 2016-May 2018
- **Le Bonheur Children's Hospital, Memphis, TN**
Music therapist volunteer in neonatal intensive care unit, Aug. 2017 – Dec. 2018
- **St. Jude Children's Research Hospital, Memphis, TN**
Volunteer, Aug. 2016- Dec. 2019

ORGANIZATIONS/ MEMBERSHIPS

- Phi Alpha Theta History Academic Honor Society
- Latinx Student Association
- Rhodes Medical Spanish Club
- National Association of Hispanic Journalists
- Student Press Law Center Student Membership
- Foundation or Individual Rights in Education Student Network