

AMY BRAVEWATER

NONPROFIT & WRITING PROFESSIONAL



703 . 587 . 1513



AMY.BRAVEWATER@GMAIL.COM



MANASSAS PARK . VA . 20111



LINKEDIN.COM/ABRAVEWATER

EDUCATION

BA / WOMEN'S STUDIES

Appalachian State University
2013 - 2016

EXPERTISE

Analytical thinking, planning

Customer & donor relations

Professional Writing

Organization and prioritization

Poverty alleviation services

AWARDS

MAGNA CUM LAUDE / 2016

Appalachian State University

OUTSTANDING SENIOR/ 2016

Women's Studies
Appalachian State University

PROFILE

I have an unusually diverse range of professional experiences, including administrative, and communications, and development work for museums, advocacy groups, and non-profits. I founded and ran my own successful business as childbirth doula for several years. I have a unique and interdisciplinary viewpoint as well as a wide variety of skills, honed in these varied environments.

PROFESSIONAL EXPERIENCE

ALEXANDRIA SITE COORDINATOR / FOOD RESCUE US / 2019

- Recruiting new donors to the Food Rescue program in Alexandria, VA
- Connecting non-profits to food sources in the local community
- Expanding the volunteer network in the Food Rescue US App
- Raising awareness of the Food Rescue US mission to reduce food waste and feed hungry people

FREE-LANCE WRITER / SCRIPTED.ORG / 2016 - 2019

- Created written content for various organizations (articles, blog posts, social media blasts, etc.)
- Pitched ideas for relevant content to prospective customers
- Managed multiple styles and formatting under strict time pressure

ADOPTIONS ASSOCIATE / ANIMAL WELFARE LEAGUE OF ALEXANDRIA / 2017 - 2018

- Handled highly sensitive situations including animal surrender, seizure, and medical emergencies
- Utilized complex organizational systems for tracking medical and adoption records using Chameleon Database
- Completed transactions for retail sales and licensing and impound fees

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SKILLS

Mac & PC Operating

Microsoft Office Suite

CRM Database Management

Google Platforms

Social Media & Outreach

Cultural Sensitivity

INTERESTS

Women's Health

Social Justice

Medieval History

Outdoor Education

EXPERIENCE CONTINUED

GRANT WRITER & DONOR RELATIONS COORDINATOR / HABITAT FOR HUMANITY OF NORTHERN VIRGINIA / 2017

- Crafted appeals for funding from local and national foundations
- Developed gift clubs for major and legacy donors
- Facilitated processing and tracking of all donations for the organization in Salesforce CRM

ESTATES AND COMMUNICATION INTERN / SMITHSONIAN INSTITUTION / 2016 - 2017

- Managed donor relations through the Smithsonian Legacy Society
- Wrote for The Torch (Smithsonian Internal Newsletter)
- Crafted personalized and mass communications
- Completed complex database management and cleanup

DOULA AND BUSINESS OWNER / THE PEACEFUL POMEGRANATE BIRTH SERVICES / 2011 - 2013

- Started and ran my own successful business
- Supported women and families in pregnancy, childbirth, and postpartum
- Organization and management of confidential medical records

VOLUNTEER EXPERIENCE

Alexandria Archaeology Museum

Southeast Women's Herbal
Conference

Hospitality House of Boone

Ease Yoga Studio

Animal Welfare League of
Alexandria

Appalachian State Women's Center