

HOW CAN YOUR SMALL AUSSIE BUSINESS START INVOICING?



Swipe on the slides to find out.



The first step is to register your business on the Peppol network.

Three main registration options exist:

- 1 Your current invoicing-enabled software
- 2 An invoicing service provider
- 3 A free or low cost invoicing solution

At the very least, certified invoicing-enabled software should provide the following:

- The ability to send or receive invoices via an accredited Peppol Service Provider.
- The ability to register a business to the Peppol network.



If you're using eInvoicing-enabled software

Follow their steps to get started on your eInvoicing journey. Get in touch with your software provider or refer to their Help section for more information.

If your accounting software provider doesn't support eInvoicing

You can start eInvoicing by either:

- 1 Connecting your software to an add-on eInvoicing product, or
- 2 Purchasing accounting software that can eInvoice.



If you send manual invoices, or use both manual and digital tools

Consider going fully digital by purchasing accounting software that is eInvoicing-enabled.



The ATO maintains a register of certified eInvoicing-ready products. If you're not using any business management software, consider using an eInvoicing web portal instead.

If your business has low invoice volumes

Go for eInvoicing-enabled software that offers free or low-cost options.

