

# How to Connect Your Business to the Peppol Network

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You'll need a Peppol Participant Identifier (also known as a Peppol ID) to begin exchanging messages and business documents on Peppol. You can only make exchanges with other connected companies that support the required document types.

Aside from your Peppol ID, the messages you'll be sending through Peppol should contain the following identifiers:

- **Document identifiers** - These are used to identify the types of documents being exchanged.
- **Process identifiers** - These are used to specify the process that should be applied to the transaction (e.g. invoice only).



Your Peppol-accredited Service Provider will register you on the Peppol network using the Peppol ID most appropriate for your organisation. For example, if your organisation is legally registered in Australia, your unique legal identifier will be your Australian Business Number (ABN).

An organisation is able to register more than one Peppol ID (e.g. multiple GLNs). This gives large organisations greater flexibility to route invoices based on location or business unit. On the other hand, this tactic requires some additional communication when onboarding suppliers. Suppliers should know which IDs to use to avoid routing transactions to the buyers' "default" Peppol ID.



When exchanging messages, Peppol requires the document sender to identify both the recipient and the recipient's service (typically their access point provider).

This is usually done by searching for the relevant Service Metadata Publisher (SMP) in the Service Metadata Locator (SML) to discover the endpoint address. The endpoint address is different from the endpoint ID used in the document itself. To ensure a successful exchange, the documents and services that the recipient can handle need to be clearly defined.



