

**Shashank K. Rao**  
[rao.shashank.k@gmail.com](mailto:rao.shashank.k@gmail.com) • 734-392-4422 • Chicago, IL, 60618  
Portfolio: <https://raoshashankk.journoportfolio.com/>

---

### Education

University of Michigan • Ann Arbor, MI (May 2019)

B.A. English Language and Literature & Creative Writing, *Summa Cum Laude* (GPA: 4.00/4.00)

---

### Relevant Experience

**Media Specialist at University of Michigan English Department** Sept 2018 – Apr 2019

- Managed department's Facebook and Twitter accounts, implementing a posting schedule to ensure consistent and quality content
- Spearheaded "Humans of the English Department" series to significantly boost traffic to social media platforms and celebrate department staff and faculty
- Created cultural heritage month reading lists for department website to promote diversity and inclusion

**Writing Intern at *Study Breaks Magazine*** Sept 2017 – Apr 2018

- Composed weekly 1000-word digital articles on arts, culture, and politics to be named top contributor of 2017-2018 academic year
- Penned monthly human interest and opinion pieces for print magazine, as well as cover story for February issue
- Independently coordinated interviews and photo-shoots to spotlight student leaders on college campuses across the country, including nation's first Youth Poet Laureate

**Engagement Ambassador at University of Michigan Library** Oct 2017 – Apr 2019

- Collaborated with team of ambassadors to direct funds totaling \$1000 to execute events to increase student engagement with Library services
- Developed weekly social media posts for Twitter and Facebook to highlight resources and upcoming events within Library system

**RC Review Grammar Editor and Editor-in-Chief** Sept 2016 – Apr 2019

- Edited and proofread over 100 pages of text efficiently, and accurately during term as Grammar Editor (2016-2018)
  - Managed team of twelve during 2018-2019 year as Editor-in-Chief and directed creative and fundraising efforts to secure contributors and \$1750 of funds for magazine publication
  - Contacted and collaborated with *What the F?* Magazine and RC Book Co-op to foster connections between writers across campus
- 

### Relevant Honors and Awards:

- **Avery Hopwood Award: Undergraduate Short Fiction-** Awarded top prize (2019)
- **Robert F. Haugh Prize-** Awarded to "an exceptional writer of short fiction at the undergraduate level" (2019)
- **Highest Honors: Senior Thesis- Creative Writing** (2019)

### Additional Skills:

Proficient in Japanese and French • Proficient in Google Drive, Microsoft Office, and Mac