

## Denise Sullivan

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## Summary

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I am a creative freelance writer with over a decade of experience in the industry working in online media, looking for exciting new writing projects.

## Education

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East Central University <b>Bachelor of Science: Biology</b> <u>Graduated</u> : 2004	Ada, OK
Eastern Oklahoma State College <b>Associate of Arts: Journalism</b> <u>Graduated</u> : 1999	Wilburton, OK
George W. Long High School <b>Higher School Certificate</b> <u>Graduated</u> : 1997	Skipperville, AL

## Media Experience

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**July 2018 – December 2018: Contract freelance writer** Kenner, LA  
Wizcase.com  
Wizcase is a blog and website describing the use of virtual private networks.

### Responsibilities:

- Wrote blog posts describing benefits of virtual private networks
- Created screen shots for use with articles
- Proofread articles prior to submission

**June 2017 – Present: Contract freelance writer** Kenner, LA  
Trenchlesspedia.com  
Trenchlesspedia.com is a website that defines and explains different methods of trenchless construction and rehabilitation projects.

### Responsibilities:

- Wrote blog posts describing benefits of Trenchless Technology services
- Proofread copy
- Completed special assignments for blog

**January 2017 – August 2017: Contract freelance writer** Kenner, LA  
CloudAlly

CloudAlly is a cloud service provider offering cloud to cloud backup.

**Responsibilities:**

- Wrote blog posts describing benefits of CloudAlly services
- Used video recording and editing software to create videos showing how to use services
- Created screen shots for use with articles

**June 2015 – January 2017: Contract Copywriter**

New Orleans, LA

Search Influence

Search Influence is a small enterprise that specializes in creating content for marketing purposes for their clients.

**Responsibilities:**

- Created advertising copy for print and online media
- Proofread copy

**December 2013 – October 2015: Freelance Writer**

Broken Arrow, OK

Cloudwards.net

Cloudwards.net is an online source for news and reviews of all things concerning cloud computing.

**Responsibilities**

- Sourced and researched articles daily

**January 2008 – May 2013: Senior Technical Writer**

Broken Arrow, OK

Flight Safety International

Flight Safety International is a business that designs and builds full flight and flight training deck simulators. These simulators are used by airline pilots to train and receive FAA certification.

**Responsibilities**

- Worked with engineers to create and update Operation and Maintenance Manuals and Software Utility Manuals.
- Edited manuals
- Created electronic copies of manuals including all bookmarks and internal linking
- Creating drawing packages to accompany manual shipments

## **Skills**

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**Software**

Microsoft Office  
Adobe Acrobat  
Scribus  
Gimp  
Camtasia  
HTML

**Proficiency**

Advanced  
Advanced  
Intermediate  
Intermediate  
Beginner  
Beginner

**Experience**

10 Years  
10 years  
3 years  
3 years  
1 year  
2 years

## **Interests**

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I run a writing blog that covers business and writing techniques.  
URL: [www.versatilescribe.com](http://www.versatilescribe.com)

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