

Website copy (artist bio) for NYC performing arts organization

Brooklyn-born DJ (---) is an icon of the club and the studio, and his influential stints at KISS-FM and Club Zanzibar are the stuff of legend. In a career spanning 35 years and a staggering range of styles, (---) has cultivated a singular sound, driving the evolution of house with heady infusions of soul, gospel, and blues. His early renown as one of KISS FM's great Mastermixers earned him appearances at major London parties, and he continues to foreground diverse sounds and styles through his label (---) Records. He recently released his (---) EP, a masterful integration of blues, gospel, and worksongs, and (---), a new mix compilation—testaments, both, to a maestro at the height of his powers.

Donor report cover letter for an Ivy League university's stewardship department

Dear [NAME]:

When a student applies to [UNIVERSITY], we look for ingenuity, a drive to achieve, and extraordinary intellectual vitality. We do not look at financial circumstances. Thanks in part to your generous support, we don't have to.

[STUDENT] and [STUDENT] are your scholarship recipients again this year. [STUDENT] will be graduating in May, having benefited from your scholarship since she matriculated at [UNIVERSITY]. We asked [STUDENTS] to reflect on their interests and experiences thus far in their academic careers. I am pleased to provide you with an account of their progress, as well as a copy of your fund's most recent financial report.

Financial aid makes it possible for [UNIVERSITY] to offer its unparalleled educational experience to students from myriad cultural and socioeconomic walks of life. This year, more than [NUMBER] applicants sought admission to [UNIVERSITY'S] undergraduate Class of 20—. The [NUMBER] matriculating students represent [NUMBER] states and [NUMBER] countries; they want to be engineers, biologists, economists, policy makers, and poets. [PERCENT] are the first in their families to attend college, and [PERCENT] of them are receiving financial aid. Each and every one of them has a unique story to tell.

If you have any questions or if you would like to meet [STUDENTS], please do not hesitate to contact us at [NUMBER/EMAIL].

On behalf of the University, thank you for your generosity to [UNIVERSITY] and to its students. Your philanthropy sustains our commitment to need-blind admission, allowing us provide a [UNIVERSITY] education to students regardless of their economic situations.

With best wishes,

[NAME]