

**Assignment:**

a task with instructor-provided requirements and due date

**Due Date:**

the date by which an assignment must be submitted

**Grade:**

an instructor's measure of how well a student met the requirements of an assignment

**Learning Activity:**

a required tutorial, reading, or video posted by the instructor

**Learning Team:**

a group of students determined by an instructor; assignments and learning activities are completed with members of this group

**Announcement:**

a formal post made by an instructor to update an assignment's requirements or due date

**Class Message:**

a posted message viewable to all classmates; mostly used to ask questions

**Discussion Board:**

an exchange of ideas between students and instructors organized by title, date, and time

**Participation Post:**

a student's input posted in a discussion board

**Post (n.):**

a titled discussion board entry that explains a thought or asks a question

**Post (v.):**

to contribute to the classroom or discussion board; students can post a response to a classmate by clicking 'Reply' and adding their thought on the subject

**Private Message:**

an option for private communication with a classmate or instructor

**Substantial:**

a quality meaning a student's post responded to the discussion board with a new idea, summary, or intelligent question

**E-book:**

an electronic copy of a textbook with pages and chapters organized by subject matter

**Policy:**

an instructor's expectation and requirements for assignments, participation and communication

**Roster:**

shows classmates and instructor of the course; used to view others' location and contact information

**Syllabus:**

a document written by an instructor outlining the course's subject matter and assignment and exam dates

**Class Home:**

the first tab under the 'Classroom' section of the student website; shows assignments with due dates, recent classroom activity, announcements, and messages

**Center for Mathematics Excellence (CME):**

resource to improve math skills located under the 'Library' tab in the eCampus; access to helpful tutorials, videos, practice problems, and live math labs

**Center for Writing Excellence (CWE):**

resource to improve writing skills located under the 'Library' tab in the eCampus; access to writing tutorials, a plagiarism checker, and live tutoring

**eCampus:**

the personalized student website with Classroom, Library, Program, and PhoenixConnect access

**PhoenixConnect:**

the University's academic social network

**Profile:**

a student's contact information that is viewable to other students; this can include a student's name, photo, location, email address, and interests

**Program Tab:**

the fourth tab at the top in the eCampus; provides student's previous and current courses, credits, GPA, and attendance status

**University Library:**

a resource located under the 'Library' tab in the eCampus; access to search engines and databases for researching academic information