

# Contact

## Phone

201-995-3837

## Email

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## Address

16 Prospect Avenue, Montvale,  
NJ 07645

## Portfolio

adipalma.jurnoportfolio.com

# Education

2023

## Film and Television - BA

Montclair State University

2023

## Creative Writing - Minor

Montclair State University

# Achievements

- Johnny Muller Scholarship in Fiction - 2023
- The National Society of Collegiate Scholars - 2022
- Alpha Lambda Delta Honors Society - 2021

# Skills

- Adobe Photoshop
- Final Draft
- Microsoft - Word, Excel, Powerpoint
- Social Media - Instagram, Twitter, Facebook, Snapchat

# Film Projects

## Open Gym

Spring 2024

Writer

## The Things We Urn

Spring 2023

Writer, Director, Producer

## Jawbreaker

Fall 2022

Writer, Producer

# Alyssa DiPalma

Writer / Filmmaker

Alyssa DiPalma is an avid, dynamic storyteller dedicated to crafting diverse narratives in all creative and technical aspects. Her work explores the complexities of human nature through various genres and mediums, all with the passion to bring powerful stories to life.

# Experience

○ September 2024 - October 2024

Gravesend | Amazon

## Production Assistant

- Transported actors to and from set
- Gathered supplies and ran errands for cast and crew as needed
- Maintained a clean work environment on and off set
- Relayed instructions from the director and communicated to relevant crew members

○ January 2024

The Jailhouse Jerky Crew | Tubi

## Script Supervisor

- Recorded director notes and comments
- Organized, distributed and rehearsed scripts with actors
- Transmitted data to the post-production team
- Maintained scene consistency.

○ February 2023

"Ask Governor Murphy" | News12

## Production Assistant

- Prepared the studio for live broadcasts
- Collaborated with different departments to ensure the on-air product met studio standards
- Directed pedestrians away from filming
- Undertook errands as assigned

○ July 2021 - November 2024

Barnes and Noble

## Author Event Coordinator

- Communicated with authors to plan author signings and readings at the store
- Created and published content for social media channels
- Delivered the highest level of customer service by greeting, communicating, and assisting customers
- Performed opening activities, such as organizing shelves, displays, and selling merchandise