

SIERRA TRIBBETT-COLLINS

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EDUCATION

Currently pursuing a Masters in Professional and Technical Writing at University of Arkansas-Little Rock.

Graduated with distinction from Hendrix College in May of 2020 with a Bachelors in English-Creative Writing and a minor in Spanish.

Graduated from Jonesboro High School in May of 2016.

RELEVANT EXPERIENCE AND SKILLS

- 2025–2026: **Graduate Assistant** in the UALR Writing Center (UWC).
 - Responsibilities include daily tutoring and assistance with clients, training and leading undergraduate tutors, visiting classrooms to gauge interest in the Writing Center, co-leading writing workshops, and creating and running social media accounts affiliated with the UWC.
- 2025: **Grant Writing and Editing Intern** for the University of Arkansas for Medical Sciences (UAMS) Institute for Digital Health & Innovation (IDHI).
 - Did extensive statistical research, edited and wrote persuasive grant Project Narratives and Abstracts, designed documents for potential partners, and wrote endorsements in award nomination letters.
- 2024–2025: **Copyeditor** for UALR's *Quills & Pixels*.
 - Tasks involved evaluating submissions and providing feedback, close line editing and copy editing, creating style sheets to track changes, and creating digital layouts of the selected pieces.
 - Experience in Adobe InDesign.
- 2023–now: **Server and Food Runner at The Pantry**.
 - Responsibilities also include answering phone calls, taking reservations and large catering orders, and assisting in organizing events.
- 2021–2023: **Library Clerk at the Central Arkansas Library System (Rooker Branch)**.
 - Responsibilities involved assisting patrons daily with any tasks brought to the front desk (faxing, copying, notarizing, assistance with computers, book recommendations, etc). Daily tasks required a sharp eye as I was responsible for reorganizing all the circulating materials.
- 2020–2023: **Captioning Assistant** for Arkansas State Online.

- Oversaw the editing and transcribing process for various online lectures, podcasts, presentations, and general educational recordings.
- May 2020—August 2020: **Writing Tutor** for Arkansas State Online.
- January 2020—August 2020: **Editor-in-Chief** of the Hendrix *Aonian*, the college's esteemed and long-running literary magazine.
 - Tasks involved extensive public outreach including radio interviews, garnering attention on social media, encouraging students to apply, and communicating with a variety of team members (*Aonian* staff, applicants, sponsors, literary judges).
 - Some technical experience with copyediting in InDesign and Wordpress.
- January 2020—August 2020: **Staff writer** for the Hendrix newspaper *The Profile*.
- September 2017—March 2020: **Assistant Caterer** through the Hendrix-Murphy Foundation, a literary on-campus program.
 - Responsibilities included everyday office management and catering sponsored events, such as poetry readings and acclaimed author visits.
- May 2018—August 2018: **Involved in a remote internship** with the Butler Center through the Central Arkansas Library System; responsible for cataloging and indexing archived home movies to contribute to the preservation of Arkansas history.
- Have assisted various professors and teachers in managing general office tasks.
- Highly familiar in the usage and management of social media.

ACHIEVEMENTS

- Volunteered for Arkansas State University United Cerebral Palsy telethon annually from 2011 to 2018 (taking calls, documenting pledges and online data, and sorting physical copies).
- Began writing, editing, and publishing personal material at a young age. Have won awards and been published in several literary magazines such as the *Aonian*, *Quills & Pixels*, and *Valley Voices*.
- Served on the *Aonian* staff in 2019 and 2020 as well as locally-based zine *The Weazel* in 2021. Served on the *Quills & Pixels* staff in 2024–2025.
- Co-first place in the 2024-2025 Writing Awards through the UALR Department of Rhetoric and Writing.