



# FATIMAH JALIL

## MEDIA PRODUCTION & DESIGN

Passionate about bringing fresh ideas, a splash of humor, and a whole lot of heart to every project I touch. with a flair for storytelling and an eye for design

Portfolio: <https://fatimahjalil.journoportfolio.com/>

## Contact

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SINGAPORE, BEDOK

## Education

### Diploma in Media Production And Design

Republic Polytechnic  
2023-2026

### Cambridge O level

Changkat Changi Secondary School  
2019-2022

Distinction in Humanities

## Skills

Adobe Photoshop ●●●  
Adobe Premiere Pro ●●●  
Adobe Illustrator ●●●  
Adobe Indesign ●●●  
Davinci ●●●

## Language

ENGLISH TAMIL MALAY

## Experience

### Internship

Chulalongkorn University Mar 2025- Aug 2025

- Assisted with scheduling, communication, and preparation of materials for workshops and activities.
- Gained experience in event management, problem-solving, and adapting plans to meet both organizational and audience needs.

### Formula 1 Retail Staff

Erp21/RPM Downtown AUG 2023, AUG 2024, JUL 2025

- Engaged with over 50 customers daily, identifying their needs and boosting sales.
- Operated POS system to process 100 cash and credit transactions per week.
- Managed inventory for over 500 stock-keeping units, ensuring shelves were consistently stocked and organized.

## Leadership Experience

### Student Councillor

Changkat Changi Secondary School 2019-2022

- Plan large-scale events like Teachers' Day, and Student Leader Investiture
- Worked with the Project Management Council's publicity team to create event themes and posters.

### Assistant Company Leader

Changkat Changi Secondary School 2021-2022

- Part of the publicity team, updated our Instagram during our events or projects
- Spoke during live assembly sessions representing my school.
- Plan weekly engaging activities for around 50 girls.

## Awards

- Baden-Powell Award (Highest Girl Guides Award)- 2022
- Service & Appreciation Awards (Girl Guides)- 2021
- Service & Appreciation Awards (Student Council)-2022