



FATIMAH JALIL

MEDIA PRODUCTION & DESIGN

Passionate about bringing fresh ideas, a splash of humor, and a whole lot of heart to every project I touch. with a flair for storytelling and an eye for design

Contact

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SINGAPORE, BEDOK

Education

Diploma in Media Production And Design

Republic Polytechnic
2023-2026

Cambridge O level

Changkat Changi Secondary School
2019-2022
Distinction in Humanities

Skills

Adobe Photoshop	● ● ●
Adobe Premiere Pro	● ● ●
Adobe Illustrator	● ● ●
Adobe Indesign	● ● ●
Davinci	● ● ●

Language

ENGLISH	TAMIL	MALAY
●■■■■	■■■■●	■■■■■

Experience

Formula 1 Retail Staff

Erp21/RPM Downtown AUG 2023, AUG 2024

- Engaged with over 50 customers daily, identifying their needs and boosting sales.
- Operated POS system to process 100 cash and credit transactions per week.
- Managed inventory for over 500 stock-keeping units, ensuring shelves were consistently stocked and organized.

Warehouse Packer

J&T Express Dec 2022 - Apr2023

- Perform daily checks on parcels that arrive ensuring that damaged or lost parcels get reported and removed for further inspection
- Assembled and packed 300 boxes daily

Leadership Experience

Student Councillor

Changkat Changi Secondary School 2019-2022

- Plan large-scale events like Teachers' Day, and Student Leader Investiture
- Worked with the Project Management Council's publicity team to create event themes and posters.

Assistant Company Leader

Changkat Changi Secondary School 2021-2022

- Part of the publicity team, updated our Instagram during our events or projects
- Spoke during live assembly sessions representing my school.
- Plan weekly engaging activities for around 50 girls.

Awards

- Baden-Powell Award (Highest Girl Guides Award)- 2022
- Service & Appreciation Awards (Girl Guides)- 2021
- Service & Appreciation Awards (Student Council)-2022