

# Caitlin Staffanson

## Journalist

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### Caitlin Staffanson

634 Innsbruck Drive  
Chaska MN, 55318

651.829.4997

caitlin.staffanson@gmail.com

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### Skills

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Motivated, driven, and responsible team member with experience in the journalism field. Working on obtaining a bachelor's degree and continuing education while writing for *The New Hampshire* newspaper. Experience in interviewing, digital reporting (audio, video, photography), building up and reporting on social media, collaborating on stories, editing, and communicating with sources and team members.

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### Experience

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#### **Lifetime Fitness /** Facility Operations Team Member

December 2016 - Present, Chanhassen MN

- Earned management experience.
- Helped run and care for the female and family locker rooms.
- Communication with members of the facility and aiding in any problems they may have.
- Collaboration with other departments.
- Working public and private events.
- Began working in the corporate offices in December of 2018.

#### **The Works /** Shift Supervisor

October 2017 - Present, Durham NH

- Communication with customers and answering phone calls.
- Preparing food and manning the cash register.
- Conflict-resolution work between customers and the business.
- Continually learning new parts of the job as they come up.

#### **The New Hampshire Newspaper /** Staff Writer

January 2020 - Present, Durham NH

- Began as a contributing writer in November of 2018.

- Working, communicating, and collaborating within a newsroom.
- Revising work and meeting quick deadlines.
- Skills in editing.
- Learning the process of pitching ideas and collaborating with an editor.
- Enhanced reporting and interview skills.
- Working with ideas of multimedia use in the newsroom.

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## Education

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### **Chaska High School / Graduate**

September 2013 - June 2017, Chaska MN

### **University of New Hampshire / Bachelor's Degree in Journalism, Minor in Justice Studies**

August 2017 - May 2021, Durham NH