

JOSHUA JOE



PROFILE SUMMARY **PHONE** +65 8766 5125 **EMAIL** JOSHUAJOE2703@GMAIL.COM

A DETAILED GRAPHIC DESIGNER WITH A BACKGROUND IN MEDIA PRODUCTION AND DESIGN, SKILLED IN BRANDING, DIGITAL ILLUSTRATION, AND TYPOGRAPHY. I LEVERAGE HANDS-ON EXPERIENCE IN EVENT MANAGEMENT AND COMMUNITY-DRIVEN DESIGN, AND I AM DEDICATED TO CREATING IMPACTFUL VISUALS AND INTERACTIVE EXPERIENCES THAT ENHANCE BRAND IDENTITY TO BOOST USER ENGAGEMENT. I AM ALSO ABLE TO DO SHORT-FORM CONTENT FILMING AND EDITING.

SKILLS

- BRANDING & IDENTITY DESIGN
- VIDEOGRAPHY
- TYPOGRAPHY & LAYOUT
- PRE-EVENT PLANNING/ SCHEDULING
- VOLUNTEER & SENIOR FACILITATION

SOFT SKILLS

- TEAMWORK
- COMMUNICATION SKILLS
- CREATIVITY
- ELDERLY AND INTERGENERATIONAL COMMUNICATION
- STAKEHOLDER MANAGEMENT
- CONFLICT RESOLUTION
- ANTICIPATION SKILL
- SOCIAL NETWORKING

PORTFOLIO AND LINKEDIN

- [HTTPS://JOSHUAJOE.PORTFOLIAL.COM](https://joshuajoe.portfolial.com)
- [HTTPS://WWW.LINKEDIN.COM/IN/JOSHUA-JOE-AA659B315/](https://www.linkedin.com/in/joshua-joe-AA659B315/)

WORK EXPERIENCE

GUZMAN Y GOMEZ

SERVICE CREW - [2024 - PRESENT]

CENTURY EVERYGREEN

MICE STEWARDING - [2020 - PRESENT]

SG ASSIST (INTERNSHIP)

OPERATIONS TEAM - [2026 - 2027]

- HAVE TO BE ABLE TO WORK WELL WITH OTHERS AND HELP ONE ANOTHER
- PARTNERED EFFECTIVELY WITH CROSS-FUNCTIONAL TEAMS
- COMMUNICATED COMPLEX IDEAS TO A DIVERSE AUDIENCE
- ABLE TO EMBRACE AND APPLY CONSTRUCTIVE FEEDBACK TO REFINE SKILLS AND ADAPT TO THE TEAM
- HAVE THE WILLINGNESS TO WORK IN A FAST-PACED ENVIRONMENT
- HAVE THE ABILITY TO ASSIST AND MAINTAIN A HIGH LEVEL OF CUSTOMER SERVICE
- ABLE TO USE SOCIAL EVENTS TO NETWORK AND FIND FUTURE OPPORTUNITIES

CERTIFICATIONS

- DRUG FREE CAMPAGIN 2025
- DIGITAL MARKETING CERTIFICATE
- GOOD FELLOWS SEASON 9



EDUCATION

ASSUMPTION ENGLISH SCHOOL

O LEVEL CERTIFICATION [2020-2023]

REPUBLIC POLYTECHNIC

DIPLOMA IN MEDIA PRODUCTION AND DESIGN
[2024-2027]