



TAN SHIN CHIEH

ABOUT ME

A motivated second-year Polytechnic student experienced and passionate in media production. Seeking an internship in a media production-focused job scope. Eager to assist in production for a wide variety of genres.



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LINKEDIN & PORTFOLIO

- <https://www.linkedin.com/in/shin-chieh-tan-b690a8310/>
- <https://shin-chiehtan.journoportfolio.com/>

EDUCATION

Diploma, Media Production and Design
Republic Polytechnic,
 Singapore
 Expected in April 2027

- Completed Coursework: Multi-Camera Production (T259), Year 2 Semester 1
- Completed Coursework: Visual Storytelling for Content Creators (T193), Year 1 Semester 2
- Audio Visual Media Production (AVMP) Interest Group, 2024 to 2025

GCE O Level
Tampines Secondary School,
 January 2024

- Girl Guides, 2021 to 2023

SKILLS

- | | |
|------------------------------------|----------------------------------|
| • Live camera operations
 | • Studio preparation
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| • Video streaming
 | • Teamwork and collaboration
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| • Adaptability and flexibility
 | • Interpersonal skills
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| • Problem-solving
 | • Video production
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| • Visual storytelling
 | • Adobe creative suite
 |
| • Pre-production skills
 | • Post-production
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EXPERIENCE

April 2024 - Current

Audio Visual Media Production (AVMP) Interest Group - Vice President

- Vice President in the AVMP Interest Group
- Assisted in the production of RP-wide events like the Award Ceremony and Symbiosis.
- Led the interest group in multiple student-led projects.
- Developed and maintained courteous and effective working relationships.
- Demonstrated strong organizational and time management skills while managing multiple projects.

October 2021 - Current

Covenant Evangelical Free Church - AV Ministry Volunteer

- Actively volunteering in the AV Ministry as Video Crew, serving over 100 services in the past 4 years as a Camera Operator and Vision Mixer.
- Supported church-wide events big and small, up to more than 1,000 attendees.
- Experienced in live productions and regular services.
- Operated as Vision Mixer using ATEM for a multi-camera setting.
- Produced live streams using OBS Studio.
- Familiar with Color-Correction Units.

December 2023 - March 2024

National Healthcare Group - Retail Sales Assistant, Hougang Polyclinic

- Engaged with an average of 70 customers daily in person, delivering exceptional customer service.
 - Ensured a positive customer experience through personalized assistance and product knowledge.
 - Enhanced customer satisfaction levels by addressing inquiries and resolving issues promptly.
 - Utilized effective problem-solving skills to address customer concerns and ensure positive outcomes.
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EQUIPMENT & SOFTWARE

- Blackmagic ATEM Software Control
- Blackmagic ATEM 2 M/E Advanced Panel 20
- Blackmagic URSA Broadcast G2
- DaVinci Resolve
- OBS Studio
- ProPresenter 7
- Adobe Creative Suite (including Premiere Pro, AfterEffects, Express, Illustrator and InDesign)
- Canva
- Microsoft Office (including Word and PowerPoint)
- CapCut