

Anastasia Fairuz

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Hardworking, responsible, and organized individual with a patient attitude and a strong creative drive. Have a hands-on experience in stage management and workshop facilitation through my internship at The Artground. I am experienced in Front of House operations, programme support, and facilitating children's activities

I am seeking a role in arts, design, or roles that combine creativity with working with children where I can contribute to creating meaningful and engaging experiences. With my skills and strengths, I hope to make positive impact while continuing to learn and grow.



Work Experience

Intern at The Artground

March 2026 – Present

- Supported the daily operations including Front of House duties, ticketing and visitor enquiries.
- Assisted artists with programme preparation, workshop materials and White Box set-up.
- Strengthened communication, customer service and children's facilitation skills through daily interactions with visitors and programme participants.
- Maintained safe, clean and welcoming environment for children and their families.
- Supported The Artground at ECC Comune as facilitator for children's activities.
- Supported The Artground at the Boutique Spring and Summer Edition 2026 by facilitating arts and crafts activities and supervising children's workshops.

Campus Arts Productions - Republic Polytechnic's Interest Group

May 2024 – Present

- Planned, organized, and led welfare initiatives for the members, ensuring their well-being and support across multiple productions.
- Coordinated and ran a bonding day for members.
- Gained hands-on experience in multiple productions, taking on various roles such as Assistant Student Producer, Stage Manager, Assistant Stage Manager, Stage Crew, Multimedia Operator, and Artist Liaison Officer.

Education

Republic Polytechnic

Diploma in Arts and Theatre Management

2024 - 2027

Sembawang Secondary School

O'Level

2021 - 2024

LinkedIn, Portfolio, Certification Links

- [LinkedIn](#)
- anastasiafairuz.journoportfolio.com
- [Certification](#)

Skills

- Front of House Operations
- Customer Service
- Workshop Planning
- Children's Facilitation
- Organization
- Attention to Detail
- Adaptability
- Empathy
- Teamwork
- Stage Management
- Canva
- Microsoft Excel (Basic)
- Audio and Lighting (Basic)
- Video Editing (Basic)

Arts & Event Experience

Affordable Arts Fair 2025 - Volunteer

September 2025 – November 2025

- Created templates and materials to guide children in the activity as one of our fringe workshops got chosen,
- Assisted with event setup, including painting walls and preparing workshop spaces.
- Guided and interacted with children during activities.

Children's Museum Singapore - Singapore Night Festival Volunteer as a Stage Crew.

September 2025 – September 2025

- Assisted with stage setup before the show.
- Acted as clicker, counting people and children entering the event.

Shakespeare in the park: Macbeth - Volunteer as Front of House.

September 2025 – September 2025

- Greeting and welcoming visitors such as providing a friendly and welcoming atmosphere once they have arrived.
- Assisting with ticket such as scanning tickets.
- Ushering and crowd control such as managing queues and ensuring a safe and orderly environment.

Esplanade X RP Collab - Flipside - Esplanade Theatres on the Bay - Volunteering Experience as a Front of House

May 2025 – May 2025

- Managing the Flipside Activation Booth.
 - Encouraging family to join the membership for free.
 - Distributing flyers and fun activities booklet for their children.
 - Friendly services such as interacting with the families and their children to create a welcoming atmosphere.
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