

Katherine Gustafson

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Education

University of Puget Sound, Tacoma, WA | May 2026

Bachelor of Arts in English Literature, minor in Politics and Government, and Spanish.

- GPA: 3.8/4.0

Publishing & Writing Experience

The Trail, University of Puget Sound

Copyeditor | January 2026-Present

- Line edit all stories using AP style guidelines with flexibility for publication-specific standards, ensuring stylistic consistency while making informed editorial choices.
- Verify accuracy of facts, names, and titles by cross-referencing online sources and internal databases, with particular attention to proper identification of students, faculty, and staff.
- Monitor content for journalistic ethics violations and clarity issues.

Writer | September 2025-Present

- Develop story ideas for Editorial, Opinion, Arts and Events and News stories.
- Research and conduct interviews for assigned stories, engaging in ethical interview and quoting practices.
- Collaborate with section editors to revise and submit stories according to strict monthly issue deadlines.

Northwest Life and Travel Magazine, Premier Media Group

Editorial Intern | June 2025-August 2025

- Researched story ideas, wrote feature pieces, interviewed sources, and photo sourced for each edition.
- Proofread and edited content written by freelance writers.
- Collaborated with magazine editor on writing feature stories about assigned topics such as budget travel (published Sept/Oct 2025), child-friendly experiences and educational attractions in the Northwest (published Nov/Dec 2025).

Business Development Experience

BGT Strategies

Policy Intern | May 2024-August 2024

- Researched and advocated for housing and community development policies while monitoring Dallas City Council and regional meetings to track legislative changes and policy updates.
- Authored and copyedited newsletters, op-eds, and website content for BGT Strategies and client accounts, ensuring timely and accurate communication of key initiatives.
- Developed business proposals and pitch decks to support new client acquisition and business development efforts.

Philanthropy & Communication Experience

University of Puget Sound Student Philanthropy Center

Manager and Coordinator | January 2024-Present

- Monitor and provide constructive feedback to callers on a nightly basis, addressing performance concerns and implementing improvement plans.
- Demonstrate strong leadership, overseeing calling staff, enforcing guidelines, and motivating callers to meet nightly performance goals.

Senior Philanthropy Advocate | March 2023-December 2023

- Raised funds for the Puget Sound Scholarship Fund by connecting with alumni over the phone.
- Managed a list of alumni in varying constituencies, discussed their experience at Puget Sound, asked for donations, and submitted personal credit information.
- Attend monthly presentations from professionals on campus to help guide with marketing skills, advocacy, and resume building.

Skills

Proficient in Microsoft Suite and Canva. Completed *Fundamentals of Editing* course at the University of Puget Sound.