

# KEELY FORBES

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A recent graduate from RMIT University with practical experience in news writing and podcast creation, demonstrating strong communication, research, and organisational skills. Highly adept at conveying information clearly and engagingly, with a proven ability to work under deadlines and produce high-quality content. I am now seeking a full time reporter position that will allow me to utilise my interpersonal skills, attention to detail, and ability to work collaboratively within a team. I am eager to embrace new challenges, take on increasing responsibility, and contribute effectively to the success of a working newsroom.

## Education & Qualifications:

2017 - 2022: St Columba's College; Year 12 VCE Completion

2022: College House Captain at St. Columba's College

2023-2025: Bachelor of Journalism at RMIT University

## Projects:

### Podcast Host & Producer – Overcharging and Undercompensating

- Researched, scripted, and hosted Overcharging and Undercompensating: refining my skills in multimedia production and storytelling.
- Developed a strong ability to simplify complex topics, engage audiences, and adapt to the evolving demands of digital media. This project enhanced my expertise in audio production, content creation, and audience connection.

### Newsline Host – RMIT University

- Hosted RMIT's live *Newsline* segment, streamed on air for viewers, refining my on-air presence and ability to deliver content under tight deadlines.
- Gained hands-on experience in broadcast journalism, live production, and adapting to fast-paced environments. Developed strong skills in storytelling, quick thinking, and working under pressure to ensure high-quality reporting in real time.

### Triple RRR Host

- Hosted the 12pm breakfast show that was live on air for listeners on Triple RRR.
- Working with my editor and peers to source interviewees and create hard hitting news stories.

## Internships:

**September 2025 - ABC Melbourne Radio Intern:** Spent two weeks in the ABC Melbourne radio newsroom producing and working on the daily programs. Shadowing journalists and working collectively to produce stories, I gained a deep understanding of ABC's values and connection to their audience.

**June 2025 - Nine News Melbourne:** Spent a week shadowing journalists both in the newsroom and out in the field. Gained hands-on experience in various aspects of broadcast journalism, including conducting interviews, writing scripts under deadline pressure, assisting with news package production, and observing live broadcasts.

**May 2025 - SYN Radio:** Co-created and presented a one-hour live radio show focused on Melbourne's RISING Festival. Over six weeks, collaborated closely with a co-host to conduct live interviews with artists and organisers, operate the radio panel during live broadcasts, and develop engaging, relevant content

**Work Experience:**

Retail Sales Assistant | Just Jeans (*June 2024 – Present*)

**Achievement:** Promoted to Person in Charge (PIC), overseeing staff and meeting daily sales targets.

Retail Sales Assistant | Noone Imagewear (*Jan 2023 – Present*)

**Achievement:** Managed Craigieburn store (June 2023 – Dec 2024), contributing to sales growth and customer retention.

**Skills:**

Organisation

Communication

Teamwork & Collaboration

Adaptability

Leadership

Storytelling

Multimedia Production

Fact-Checking & Accuracy

Ethical Journalism

**Interests:**

Passionate about broadcast and radio journalism with a strong desire to create engaging and ethical content that resonates with diverse audiences. I am particularly interested in being the voice of the Australian public and bringing meaningful stories to life. I am committed to producing content that is both thought-provoking and responsible, ensuring that it adheres to journalistic standards of fairness, accuracy, and inclusivity, along with aligning with the core values of the organisation.

**References:**

Available upon request