

# Monday memo

OCTOBER 11, 2010



## And the ribbon is cut!

The official photos aren't in yet, but here's a peek at the festivities at the William J. Harrison Education Center Open House last Friday afternoon. A big pat on the back to Harrison Acting Manager Karen Bailey for spearheading the effort, and the WJHEC staff and Open House Planning Committee for a wonderful job!

### Kudos for a great team effort:

- Vashon High School Drum Line, ROTC and dancers
- African-American Male Initiative students, tour guides
- Student Government Association, plant & flower donations
- Campus Life, Community Relations, Media Services, Foundation, CTESS, Physical Facilities, Grounds, behind-the-scenes organizers
- Alums Sam Huddleston, vocalist, Jeremiah Allen, music
- Office of the Chancellor and Office of the FP President
- Treat America, catering
- Campus Police, shuttle & parking coordination

(Left) Karen Bailey, Harrison Acting Manager; Michael Holmes, Founding Manager, now Executive Director, SLATE; Lewis Reed, President, St. Louis Board of Aldermen; Michael McMillan, Honorary Chair and St. Louis License Collector; STLCC Board Chair Denise Chachere; Chancellor Zelema Harris; President Cindy Hess; Michael B. Kennedy, President, KAI Design & Build; Gail Rozelle Brown, President, Urban Planning & Development Corp.; and Rodney Crim, Executive Director, St. Louis Development Corp.

The top photo, from the St. Louis Beacon, shows about half of the 250+ crowd who braved the afternoon sun for the dedication program.

(Below left) Anisha Morrell-Charles' son, Jean-Baptiste, was the youngest guest and a fan of Pres. Hess. Harrison staffers Lisa Garrett and Alandrea Stewart. AAMI's Keith Sayles with board chair Denise Chachere.

(Bottom left) Karen Bailey and Wildwood Pres. Pam McIntyre; Meramec Interim Pres. Zerrie Campbell greets Stifel Nicolaus Senior VP Laura Radcliff, with AAMI staffer Amon Nadafi. Kelli Watkins, FP President's office, and Amber Howlett, Harrison Center.



# Meet our new student blogger

Here's a new way to listen to our students—each campus now has a student blogger who will write a piece every Friday at Wordpress.com.

<http://stlccvoices.wordpress.com/2010/10/01/a-new-adventure/>



Our Forest Park voice for “MyBit” is Monica McDaniel-Collins, a freshman Nursing student who returned to St. Louis and back to school after 20 years. She's a fresh, feisty voice and we look forward to her commentary. She welcomes comments, suggestions and ideas, too.

Monica grew up in Concordia, Kan., and then moved here in 1998. She spent five years working for the Lake County Health Department in Waukegan, a Chicago north shore suburb, before returning home. She lives in Overland with a dog and a cat, and wants to be a nurse practitioner, specializing in HIV/AIDS issues.

# THIS WEEK

## New hours:

### Make-up Testing Center

Mondays	8 a.m.-3 p.m.
Tuesdays	Noon-7 p.m.
Wednesdays	10 a.m.-4 p.m.
Thursdays	2-8 p.m.
Fridays	No testing
Saturdays	noon-4 p.m.

## New hours:

### Cashier's Office

Mon.-Thurs.	8 a.m.-4:30 p.m.
Fridays	8 a.m.-4 p.m.
Extended hours will be reinstated during peak times.	

## MONDAY, OCT. 11

**9 a.m.-1 p.m.,** Webster University recruiting table, E-Tower lobby, 2<sup>nd</sup> floor.

**10 a.m.-4 p.m.,** Yu Ji Drawings of the Inner City, art show open in Gallery of Contemporary Art, Library, through Oct. 15.

**1 p.m.,** Harrison Open House wrap-up meeting, HEC.

**2-4 p.m.,** Student Success Seminar, Highlander Lounge.

**2:30-4:30 p.m.,** Rollout meeting for Oct. 19, TESS, L-007.

**Evening Administrator:**  
Glenn Marshall, ext. 9126.

## TUESDAY, OCT. 12

**9 a.m.-3 p.m.,** Area Health Care seminar sponsored by Career & Employment Services, SC-25, South Bay, Cafeteria.

**10 a.m.-1 p.m.,** Saint Louis University recruiting table, E-Tower lobby, 2<sup>nd</sup> floor.

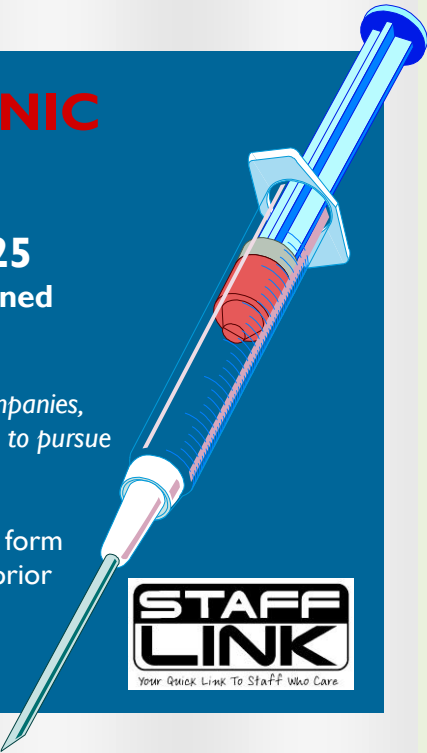
**10 a.m.-2 p.m.,** Spa Day, sponsored by Campus Life, Highlander Lounge.

# FLU SHOT CLINIC

**Thursday, Oct. 14**  
**11 a.m.-2 p.m., SC-25**  
**Seasonal and H1N1 combined**

**\$25 cash/check/credit card**  
*StaffLink does not bill insurance companies, but will provide a receipt if you wish to pursue reimbursement.*

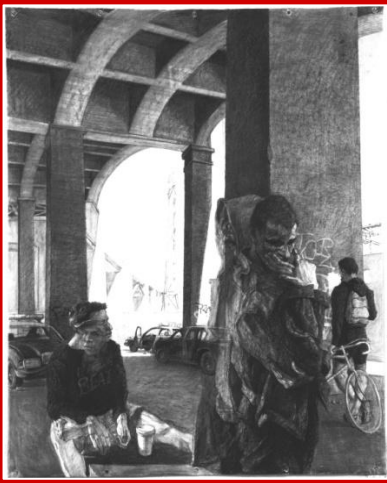
To save time, fill out the consent form attached to this Monday memo, prior to coming down for the shot.



# Banner self-service login changes Oct. 19

Effective Oct. 19, the college is expanding the reach of your network login. Your **MySTLCC ID** and **Password**, which you already use to log in to your Windows desktop, Exchange e-mail, Hyperion and Blackboard, now will allow you to log in to Banner Self-Service. No more A-number and pin to remember! Training sessions to come.





## Artist Yu Ji here

California art professor Yu Ji, whose works have been showing in our Art Gallery this past month, will be here Thursday and Friday for an artist's lecture, presentation and closing reception.

**Lecture: Oct. 14**

Noon-1:15 p.m., L-007

**Closing Reception: Oct. 15**

6-8 p.m., Art Gallery

Questions: call ext. 9350

## Auto Tech students win Grainger award

Automotive students Austin Lehmann and Joseph Dietrich are the lucky recipients of two scholarships in the Grainger Tools for Tomorrow Scholarship program. This is the fifth year that Forest Park students have won the award—about \$14,000 in scholarships to date.

Lehmann and Dietrich will each receive a \$2,000 cash award and a custom \$1,000 tool box. STLCC is one of 50 community or technical colleges across the country that have been selected to participate in this scholarship program. Grainger is an industrial supply company, originally out of Chicago, with 600 branches in the United States, Canada, Mexico, India, China and Panama. Grainger has been sponsoring the Tools for Tomorrow scholarship program since 2006 to help technical education students achieve their educational goals.



Left, Brenda Russell, acting vice-president of Academic Affairs; Mitch Walker, Automotive Tech department chair; Jeremy Engelberg, Grainger Industrial Supply; scholarship winners Joseph Dietrich and Austin Lehmann; Dan Onder, Grainger Industrial Supply; and Peggy Ashton, manager, STLCC Foundation.

**12-12:45 p.m.,** Toy Drive for St. Louis Children's Hospital, sponsored by Radiography Club, Student Center Lobby & 4<sup>th</sup> floor B-Tower.

**4:30-6 p.m.,** Fontbonne University OPTIONS recruiting table, E-Tower lobby, 2<sup>nd</sup> floor.

**6:30 p.m.,** Dessert Buffet prepared by Baking & Pastry students; buy \$8 ticket in Cashier's office; Busch Dining Room.

**Evening Administrator:**  
Chitra Subramanian, ext. 9167.

## WEDNESDAY, OCT. 13

**8 a.m.-1 p.m.,** Respiratory Therapy Club Fundraiser and information table, Student Center Lobby.

**9:30-11 a.m.,** U-CAP, Ritenour High School, Enrollment Management, SC-25.

**11 a.m.-2 p.m.,** Kantor Consulting meeting, Highlander Lounge.

**11:30 a.m.-1:30 p.m.,** Health Cares Ending Violence Against Women and Children workshop, South Bay, Cafeteria.

**2-3:30 p.m.,** Employment & Training Center meeting, SC-25.

**2-4 p.m.,** Student Success Seminar, Highlander Lounge.

**6 p.m.,** Wednesday Dinner prepared by Culinary students; buy \$10 tickets in Cashier's office; Busch Dining room.

**6:30-9 p.m.,** Cake Decorating Class, Continuing Education, SC-25.

**Evening Administrator:**  
Patricia McEwen, ext. 9311.

## Basketball is back—go Highlanders!

Our Highlander basketball teams are busy practicing for the 2010 season. Here are two athletes you'll be seeing more of this season --

**Ronald Lawson** and **Ashley Caldwell** -- who recently attended a welcoming barbecue for players. The women's team will play Missouri Baptist JV on Nov. 3 at 5:30 p.m. for their first home game, while the men play Kaskaskia here Nov. 10 at 7 p.m.



## Kaleidoscope deadline is Friday

Just a reminder that Friday is the deadline for STLCC women to apply for Kaleidoscope. Two women of color will be chosen to represent the district in this leadership training program, coming up Dec. 1-5 in Costa Mesa, Calif. The chosen applicants will be notified by Oct. 21.

Two applications must be completed and sent to Kimberly Mueller in Human Resources at the Cosand Center:

1. the Kaleidoscope application at <http://www.coastline.edu/page2.cfm?linkID=565>
2. and an internal application, available at <http://intranet2/docs/Documents/Publications/Cosand%20Center/Kaleidoscope.pdf>.



## THURSDAY, OCT. 14

**11 a.m.-2 p.m.**, Flu Shot Clinic, \$25, administered by Staff Link; seasonal & H1N1, SC-25, first-come, first-served.

**11:15 a.m.-noon**, STLCC Foundation Board of Directors Orientation, SC-25.

**11:30 a.m.-1:30 p.m.**, SGA Club & Organization Fair, Cafeteria.

**12-12:45 p.m.**, Toy Drive for St. Louis Children's Hospital, sponsored by Radiography Club, Student Center Lobby & 4<sup>th</sup> floor B-Tower.

**Noon-1 p.m.**, Thursday Lunch prepared by Culinary students; buy \$8 ticket in Cashier's office; Busch Dining room.

**Noon-1:15 p.m.**, Visiting Artist Yu Ji art lecture, L-007.

**12:05-12:25 p.m.**, Meditation Session, L-024 conference room.

**3-4:30 p.m.**, Ambassador meeting, Enrollment Management, L-007.

**7-9:30 p.m.**, Information Systems Testing, C-112.

**Evening Administrator:** Mike Moore, ext. 9688.

## FRIDAY, OCT. 15

**9-11 a.m.**, Q & A with Visiting Kenyan Ambassador H.E. Elkanah Odembo and Cong. William Lacy Clay, sponsored by International Education; classes welcome, Highlander Lounge.

**11 a.m.-1 p.m.**, Odyssey Day in Auto Tech, see alternative fuel vehicles; enjoy hot dogs, chips & soda, G-017.

## Green Team looking for logo design

The Green Team is interested in developing a mind-mark/logo to use for our communication items. We would like interested faculty in the Art department to consider extending an invitation to students to become involved. We thought that multiple students could contribute designs and the Green Team will choose between them. This could be part of an Honors Project, or just a good natured student competition. Interested faculty should contact the Green Team chair, Randy Malta, to discuss this opportunity. The chosen logo will appear in all Green Team correspondence, communication and apparel! *—Cassandra Hudspeth*

## Chow down and see hybrid cars

Grab a hot dog and learn about alternative fuel vehicles this Friday in our Auto Tech department. Auto Tech is teaming up with “Clean Cities St. Louis” to celebrate Odyssey Day on Oct. 15.

Odyssey Day is a nationwide, biennial event with the mission of educating the public about alternative fuel and advanced technology vehicles and the important role they play in providing solutions to our nation’s growing energy issues.

On display in the Auto shop (G-017) will be several examples of alternative fuel vehicles, hybrids, and electric vehicles for you to examine. Enjoy a hot dog, chips, and soda from 11 a.m. to 1 p.m.

## Information at your fingertips

IStream is the robust online repository of the League for Innovation in the Community College. Because STLCC is a board member college of the League, we all have access to valuable community college and higher education tools and resources. If you do not have an account set up yet, follow these instructions:

- Go to [www.league.org/istream](http://www.league.org/istream)
- Click on “**Create Your iStream Account**”
- In the new window, select your college from the dropdown menu
- Fill in your first and last name, and your institutional email address
- Click “Submit”

A confirmation email will be sent to your inbox (check your junk mail if you don’t receive this email within a few minutes). There will be instructions on how to log in and create your password. If you have difficulty setting up your account or logging in, contact our STLCC League rep, Marcia Pfeiffer, [mpfeiffer@stlcc.edu](mailto:mpfeiffer@stlcc.edu).

**1-3 p.m.,** Kantor Consulting meeting, Highlander Lounge.

**1-3 p.m.,** Health Information Technology Advisory meeting, SC-25.

**2:30-4 p.m.,** STLCC Assessment Council meeting & Campus-Based Assessment Plans, Wildwood, room 102.

**6-8 p.m.,** Art Gallery Reception for Yu Ji Drawings of the Inner City, Art Gallery, Library.

**Evening Administrator:** Patricia McEwen, ext. 9311.

## SATURDAY, OCT. 16

**Weekend Administrator:** Claudia Perry, ext. 9745.

## DID YOU KNOW?

Tips from the Green Team

Faculty and staff can lighten their impact on the environment by making use of the natural light in their classrooms and offices. Consider opening blinds in work areas to take advantage of natural light and reduce artificial light usage accordingly. Not only is this light source cost effective and environmentally friendly, it is also a natural mood booster!

## NEXT WEEK

**Fall Campus Forum  
Course Schedule Planning  
Thursday, Oct. 21  
2:30-4:30 p.m., CTL**

Sponsored by Institutional Research & Planning—will focus on using the IRP website and Hyperion tools to assist in managing course schedules based on enrollment trends and available resources. All employees welcome.





## 10 questions with Stephen LaMell Sr.

# TAKE 10

A chef, food service manager and instructor, **Stephen LaMell** teaches culinary arts at the Harrison Education Center, and has been on the Hospitality Studies faculty since 2000. He is shown here with Olympic pins he gathered while he was the executive chef on the Union-Pacific Olympic Torch Relay Tour Train traveling across the country before its Atlanta destination in 1996.

He has worked as a supervisor and chef at national political conventions, was a pastry cook at the St. Francis Hotel in San Francisco, and has won awards in culinary contests. From 2005 to 2008, he taught culinary arts at the Clyde C. Miller Career Academy, taking his students to an Iron Chef competition. He also is a safety and sanitation instructor at St. Patrick's Center in St. Louis.

LaMell attended the Culinary Institute of America in Hyde Park, N.Y., has an associate's degree in hotel and restaurant management from City College of San Francisco and has taken courses through the University of Illinois-Champaign. He and his wife Helen have four children, two boys and two girls, plus five grandchildren, and live in Olivette.

### 1. Where did you grow up?

Oakland and San Francisco, Calif., and Kansas City, Kan.

### 2. Where did you go to high school?

Bishop Ward High School in Kansas City, Kan.

### 3. What do you like most about your job?

Teaching others about the culinary arts, passing on the best of the skills used in the trade.

### 4. Who has had the greatest influence on your career?

My mother, because she was an excellent cook and taught me what she knew, which sparked my interest in the field.

### 5. What would people be surprised to know about you?

That I sang in a group in the '60s.

### 6. What do you do in your leisure time?

I like to listen to jazz, blues and classical music, read and travel when I can.

### 7. What's your favorite movie, book, music or TV shows?

My favorite movie is "The Egyptian." TV is the History Channel; and book, "Beyond the Five Senses."

### 8. If Hollywood made a movie about your life, who would play the lead role?

Bill Cosby or Blair Underwood for older years and John Legend for younger years.

### 9. What three words would friends use to describe you?

Helpful, friendly, determined.

### 10. What's at the top of your bucket list?

To tour the continent of Africa one day.



**Please note:**

Programs are open to all staff unless otherwise noted. Seats are limited, so register early via email to FP-CTL-Register (fpctlregister@stlcc.edu). Include the program name, your name, telephone and department.

## October/November Events

Date	Time	Room	Program Description
Each Tuesday and Thursday (resumes Thursday, Oct. 21)	12:05-12:25pm	L024 Conference Room	<b><i>Meditation</i></b> Take 20 minutes to breathe and give your body and mind a break – share this time of meditation led by Christy Hart. You might be experienced with meditation or just wanting to see what it is like. This will be an ongoing drop-in group. Do you want more information before attending? Call Christy at x9146 or chart@stlcc.edu
Thursday, October 14 <b>Registration Required</b>	9-10am 2:30-3:30pm	L024 Lab	<b><i>Blackboard Tests and Quizzes</i></b> Learn to create tests and quizzes, deploy, and review them. Presenter: Randy Malta
Thursday, October 14 <b>Registration Required</b>	1:30-2:30pm	L024 Lab	<b><i>Blackboard Turnitin Prevent Plagiarism</i></b> Dr. Angela Warfield, English Department, walks through how to set up Blackboard assignments to check the authenticity of sources used.
Friday, October 15	1- 3pm	L024	<b><i>Faculty Friday – Gems Out of My Toolkit</i></b> Get the most out of group work and collaborative activities in the classroom. Presenter: Angelic Cole
Tuesday, October 19		Meramec Campus	<b><i>Professional Development Day – STLCC INNOVATES!</i></b> Join fellow staff and faculty members as we explore new and innovative ways to help our students experience success at STLCC--and embrace our goals and objectives for Achieving the Dream. Watch for details!
Wednesday, October 20 <b>Registration Required</b>	9-10am 2:30-3:30pm	L024 Lab	<b><i>Blackboard Tests and Quizzes</i></b> Learn to create Tests and Quizzes, deploy, and review them. Presenter: Randy Malta
Thursday, October 21	2:30-4:30pm	L024	<b><i>Institutional Research and Planning Fall Forums</i></b> <i>Course Schedule Planning</i> The October forum will focus on using the IRP website and Hyperion tools to assist in managing course schedules based on enrollment trends and available resources. You will be able to answer some burning questions such as: How many sections did we offer last year? What is the course load for the faculty in my department? What classes are filling fast? Where can I schedule another section? After the one-hour program, the floor is open for your research questions. All employees are welcome. The forum is recommended for academic administration. Presenter: Kelli Burns
Friday, October 22	1-3pm	L024	<b><i>Faculty Friday – Best Practices in Learning Communities</i></b> Join Don Cusumano and Karen Malouf Ostlund as they share their experience of a highly popular, team-taught

			class that combines Psychology with English.
Monday, October 25	6-8pm	Highlander	<b><i>Investment Basics</i></b> Stocks, bonds, mutual funds, asset allocation, IRA, risk tolerance, tax deferral, liquidity, dollar cost averaging – to many investors, these terms are not only confusing but can also be intimidating. Unfortunately, a lack of basic understanding of investments can lead to costly investment mistakes. You are invited to attend this workshop designed to present investors with information to help make informed savings and investment decisions. Presenter: Craig Venard, Premier Financial
Thursday, October 28 <b>Registration Required</b>	9-10am 2:30-3:30pm	L024 Lab	<b><i>Clickers Student Response Systems</i></b> Learn use the clicker software to create questions and use the system in your classroom. Presenter: Randy Malta
Tuesday, November 2 <b>Registration Required</b>	10-noon	L024 Lab	<b><i>Outlook for Increased Productivity</i></b> Tame your “inbox” into submission! Learn how to manage your email by creating folders, archiving, and other tips and tricks. Presenter: Patrick Karl
Monday, November 8 <b>Registration Required</b>	2-4pm	L024	<b><i>Banner Overview</i></b> Get an overview of how the college utilizes Banner to manage workflow for new employee, purchasing, and student enrollment. Presenter: Katie Dodwell
Tuesday, November 9 <b>Registration Required</b>	11:30- 1:30pm	L024	<b><i>Power of Positive Work Relationships</i></b> Using the popular video “Whale Done”, the Personal Assistance Services (PAS) presenter will discuss the power of positive work relationships.
Wednesday, November 10 <b>Registration Required</b>	9- 10am	L024 Lab	<b><i>Clickers Student Response Systems</i></b> Learn use the clicker software to create questions and use the system in your classroom. Presenter: Randy Malta
Wednesday, November 10 <b>Registration Required</b>	2-4pm	L024 Lab	<b><i>Outlook for Increased Productivity</i></b> Tame your “inbox” into submission! Learn how to manage your email by creating folders, archiving, and other tips and tricks. Presenter: Patrick Karl
Thursday, November 18	2:30-4:30 pm	L024	<b><i>Institutional Research and Planning Fall Forums</i></b> <b><i>Data Integrity</i></b> The November forum will focus on the link between Banner data entry and reports. Tools will be provided to help identify information that needs to be updated. Do you hate to see the Student Body Profile report counting students with "unknown" age or gender? Do you want to make sure that cost analyses are accurately attributed to your department/division? After the one-hour program, the floor is open for your research questions. All employees are welcome. The forum is recommended for the VPASA office (student services administration, management, and staff) and staff responsible for course building. Presenter: Kelli Burns



# FOCUS ON TEACHING & TECHNOLOGY A REGIONAL CONFERENCE

FONTBONNE UNIVERSITY • JEFFERSON COLLEGE • MARYVILLE UNIVERSITY •  
MISSOURI UNIVERSITY OF SCIENCE & TECHNOLOGY • SAINT LOUIS UNIVERSITY •  
SOUTHERN ILLINOIS UNIVERSITY EDWARDSVILLE • ST. CHARLES COMMUNITY COLLEGE •  
ST. LOUIS COMMUNITY COLLEGE • UNIVERSITY OF MISSOURI-COLUMBIA •  
UNIVERSITY OF MISSOURI-ST. LOUIS • WEBSTER UNIVERSITY

**NOVEMBER 11-12, 2010**

**University of Missouri - St. Louis Campus**

**Marillac Hall, South Campus - Thursday workshops**

**J.C. Penney Conference Center - Friday concurrent sessions**

#### **Workshops include:**

Teaching Music with a Smartboard  
Blogging: A Tool for Enhancing Students' Writing Skills  
Making Transcription Easy: Converting Audio to Text  
Aligning Course Objectives to Online Assignments and Assessment  
PowerPoint: An Interactive Tool that Engages Students  
Communicate with the World Using Google Apps and Web 2.0 Tools  
Teaching Learning and Student Engagement in an Online Environment  
Creating Virtual Centers to Support Students' Learning

**Please register and view conference details at:**

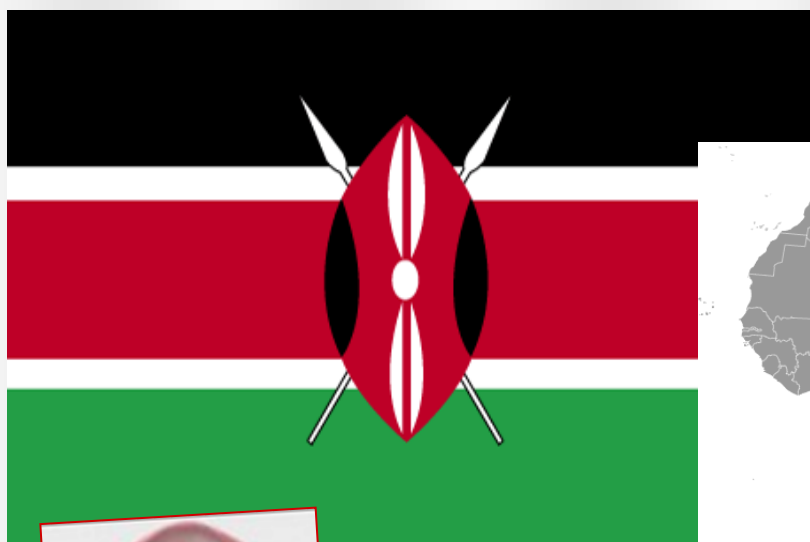
[www.umsl.edu/services/ctl/fac\\_programs/teach\\_with\\_tech/conference.html](http://www.umsl.edu/services/ctl/fac_programs/teach_with_tech/conference.html)



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# Please scroll down for breaking news!

# **Kenyan Ambassador here Friday**



## **Q & A**

**With Visiting Kenyan Ambassador  
H.E. Elkanah Odembo  
& U.S. Congressman William Lacy Clay**

**Friday, Oct. 15, 9-11 a.m.,  
Highlander Lounge**

**Bring your classes!**

**Sponsored by International Education**



**St. Louis  
Community  
College**

**FOREST PARK**