

# Caroline Majano

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## EDUCATION

**Fordham University**, New York, NY

**August 2024 – May 2028**

*Bachelor of Arts in Film and Television; Minor in Marketing*

## WORK EXPERIENCE

**LIVE with Kelly and Mark**, *Production Intern*, New York, NY

**June 2026 – Present**

- Assist in the production and coordination of daily live television segments, conducting research and supporting celebrity, musical, and lifestyle guests.
- Manage production logistics for producers, VIP guests and audience members, helping maintain efficient operations in a high-volume live broadcast environment.

**Evan Bernardin Productions**, *Label•less Street Team Coordinator*, New York, NY

**June 2026 – Present**

- Recruit, train, and supervise a team of street marketers for the Off-Broadway musical Label•less.
- Oversee scheduling, payroll, and marketing campaigns to increase audience engagement and ticket sales.

**The Shubert Organization**, *Substitute Usher*, New York, NY

**October 2025 – Present**

- Welcome patrons, assist with seating, ticket verification, accessibility needs across multiple Broadway theaters.
- Collaborate with front-of-house staff to maintain safety, uphold company policies, and deliver exceptional customer service during performance.

**The Sherri Show**, *Production Intern*, New York, NY

**August 2025 – December 2025**

- Assist with daily studio management, including set prep, audience coordination, and on-set rehearsals for live tapings.
- Support producers and creative teams through research, script prep, and segment development in a fast-paced production environment.

**National Student Leadership Conference**, *Assistant Team Advisor*, Los Angeles, CA **June 2025 – August 2025**

- Taught workshops on camera operation, lighting techniques, film festival applications, and SFX makeup to 120 high school students in UCLA and UBC's NSLC Film Programs.
- Served as a resident advisor and role model, ensuring student safety and engagement during on-campus activities, off-site excursions, and evening events.

**Balloons by Care**, *CEO*, New York, NY

**June 2020 – Present**

- Design and create custom balloon arrangements for events including graduations, weddings, and upscale celebrations, ensuring client vision and event themes are executed flawlessly.
- Manage all aspects of the business, including client consultations, pricing, and on-site installation.

## CREATIVE PROJECTS

**Start With a Yes (Short Film)**, *Writer & Director*, New York, NY

**February 2025 - Present**

**Blood Money (Short Film)**, *Executive Producer & Assistant Director*, New York, NY

**July 2025 - Present**

**Am I Okay?(Short Film)**, *Writer & Director*, New York, NY

**May 2026**

**The Prom (Splinter Theater Group)**, *Production Stage Manager*, New York, NY

**April 2026**

**Great Comet of 1812 (Splinter Theater Group)**, *Production Stage Manager*, New York, NY

**December 2025**

**Blue Little Sillies (Short Film)**, *Production Assistant & Set Photographer*, New York, NY

**May 2025**

**The Dorm Room (Short Film)**, *Production Assistant*, New York, NY

**March 2025**

**Into the Woods (Splinter Theater Group)**, *Assistant Stage Manager*, New York, NY

**May 2025**