

STATEMENT OF PURPOSE

As a young member of the society who has benefitted from the expertise of Tritex Consulting, I possess a strong desire to contribute to the company by volunteering for the role of a Project Manager. As a graduate of the academy, I am already aligned with the mission for this multi-award winning Project Management and Business Analysis firm to provide the best training for all tech enthusiasts who want to seamlessly transition into the dynamic realm of tech. As a result of my background in the Company, hiring me will be more cost effective and time-saving.

With a strong desire to make a positive impact, I find volunteering to be a fulfilling way to contribute to my community while also advancing my personal growth. My extensive experience as a volunteer in three establishments including Mason Stores limited, and two states demonstrate my passion for making positive impacts in the society as well as my caring and supportive nature. This further displays my ability to work with different people to achieve a common goal.

Building on Tritex Consulting's exceptional reputation as the “Tech training Institute of the Year”, “Award Winning Training Consultant of the Year, 2020” and “The IT Training Company of the Year, 2020”, I am well equipped to make a valuable contribution as a project manager. With my strong background in administrative duties, scheduling appointments and managing care logs as a Customer service advisor in Hinduja global services and a voluntary support worker, I am confident in my capabilities to manage risks, engage stakeholders and communicate effectively.

Moreover, in my role as an administrative officer in Masons Stores Limited, I have been able to consciously coordinate human effort to ensure that the customers’ needs are satisfied, provide support to my team members, manage the staff competently, proactively overcome risks, prioritize tasks effectively and control the quality of products. My professional degree in project management from Tritex Consulting additionally equipped me with advanced knowledge on project management as well as the best practices to drive sustainable project management.

Also, with a unique blend of skills that complement the project management role at Tritex Consulting, I am confident in my ability to excel as an IT project manager. My enthusiasm and hardwork in managing varieties of people with a vast range of needs, have been demonstrated through various roles, where I successfully provided support and ensured the satisfaction of both my clients and colleagues.

In addition to my professional education, my proficiency with necessary project management tools and techniques like MS Project, Asana, Trello, and Jira, combined with my knowledge of project management frameworks including Agile, Scrum, Waterfall, and Hybrid, makes me an ideal fit for the role. This tailored skill set, honed through my academic and professional pursuits, enables me to drive projects forward with precision and achieve desired outcomes, making me a valuable asset to the Tritex Consulting team.

As a strong leader and team player, I have a proven track record of building and maintaining effective teams, ensuring stakeholder satisfaction, and efficiently managing time. My excellent communication, interpersonal, and conflict resolution skills have been essential in navigating complex work environments and leading cross-functional teams. My ability to effectively utilize a project's scope, schedule, budget, and resources to make critical decisions to achieve overall project goals further makes me a great fit for this role.

I am particularly drawn to Tritex Consulting's commitment to provide training, practical work experience and mentorship support. As a project manager, I believe that my skills and experience would be a valuable asset to the company, enabling me to make a meaningful contribution to the company's mission.

Having had the privilege of earning my Project Management Certificate from Tritex Consulting's esteemed academy, I am eager to apply my knowledge and skills to contribute to the organization's success as a Volunteer and gain more valuable experience in the IT industry. My familiarity with the company's mission and vision, alongside my gratitude for the education I received, would enable me to give back to Tritex and support its goals.

Thank you for considering my application. I look forward to discussing my qualifications further and exploring how I can contribute to Tritex Consulting's project management team.