

# Lea Tran

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## EDUCATION

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### Boston University

Boston, MA

*Bachelor of Science in Journalism (intended)*

*Minor in History (intended)*

*2023-2024 GPA: 3.78*

*Fall 2024 GPA: 3.83*

*Expected Graduation: May 2027*

### Geffen Academy at UCLA

Los Angeles, CA

*High School Diploma, GPA: 4.23*

*June 2023*

## PROFESSIONAL EXPERIENCE

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### Boston Institute for Nonprofit Journalism

Boston, MA

*Reporting Intern*

*January 2025- Present*

- Write and report on events happening in the greater Boston areas
- Attend weekly meetings to update editors on progress
- Immersed in the culture, art, and movie scene of Boston

### Boston University

Boston, MA

*Admissions Ambassador*

*October 2024- Present*

- Have a deep knowledge for Boston University's programs and admissions process
- Give hour and a half long tours to prospective students and families

### UCLA Recreation: Youth and Family

Los Angeles, CA

*Youth Staff*

*June 2024 - August 2024*

- Supervised kids ages five to eleven over summer months
- Arranged activities, such as arts and crafts, sports, and field games
- Supervised field trips to amusement parks every week
- Trained in accident and incident reporting

### Cinemark Theaters

Los Angeles, CA

*Team Member*

*December 2022 - August 2023*

- Engaged with 200+ customers daily
- Cleaned theaters and workplace efficiently
- Opened facilities and prepared environment for the day
- Trained in food handling
- Prepared and served food
- Worked in a busy and fast paced environment
- Trained in register and cash handling

### GMP Products

City of Industry, CA

*Part-time Receptionist*

*June 2021 - August 2021*

- Answered phone calls
- Engaged and helped with clients over the phone
- Filed and organized quotes and receipts
- Oversaw package deliveries

## COURSES TAKEN

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### JO200: Introduction into Newswriting

Boston, MA

*Grade Received: A*

*Fall 2024*

- Practiced the basics of news writing
- Submitted 500 word articles weekly
- Covered stories such as obituaries, speeches, person on the street, accidents stories, and profiles
- Practiced and knowledgeable in AP style
- Familiar with the AP Daybook
- Familiar with inverted pyramid and hourglass structure
- Reported on current Boston events

## JO205: Visual Storytelling

Grade Received: *A*

**Boston, MA**

*Fall 2024*

- Practiced photojournalism, audio journalism, and film journalism
- Familiar with operating Zoom Handheld Recorder, Sony PXW-X70, Canon Basic DSLR
- Familiar with Premiere Pro and Photoshop
- Completed four projects covering current events in Boston and on campus

## LEADERSHIP EXPERIENCE

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### **Boston University Vietnamese Student Association**

**Boston, MA**

*Co-Culture Chair*

*May 2024 – Present*

- Communicate and work with external performers and sponsors
- Collaborate on advertisements promoting culture show
- Organize practices and meetings for performers
- Write a script reflective of Vietnamese culture
- Familiar with stage cues and lighting
- Direct an entire two-hour-long cultural performance in March

*Underclassmen Representative*

*October 2023 – May 2024*

- Make opportunities to engage with Vietnamese culture on Boston University campus
- Plan events to connect with the greater Vietnamese Massachusetts community
- Promote events through social media and in person marketing
- Assist in running events and engaging with members to enhance their experience

### **Sigma Kappa Delta Chapter**

**Boston, MA**

*Social Chair*

*July 2024 - December 2024*

- Organize events with other organizations
- Oversaw all events
- Plan and contact with venues for events
- Submit weekly updates to chapter advisors

## ACADEMIC ENRICHMENT

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### **Boston University News Service**

**Boston, MA**

*Podcast Beat Reporter*

*January 2025 – Present*

- Create a 3-5 minute podcast news coverage weekly
- Weekly meetings with editors
- Familiar with audio reporting and editing

### **WTBU**

**Boston, MA**

*Disk Jockey for After Hours Boston University Radio Show*

*September 2023 – Present*

- Compile setlist for weekly night radio show
- Engage in conversation with fellow DJs about researched topic of the week
- Trained in working the station board

### **The Daily Free Press**

**Boston, MA**

*Contributing writer for The Daily Free Press Lifestyle section*

*January 2024 – Present*

- Contributed weekly articles since Spring 2024
- Wrote engaging and relevant articles covering social media, movies, etc.
- Well versed in fact checking

### **The BU Buzz**

**Boston, MA**

*Contributing writer for Wellness section*

*January 2024 – Present*

- Write articles covering lifestyle and wellness topics for Buzz website
- Update editors on weekly progress

## ADDITIONAL ACTIVITIES

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- Volunteer at underprivileged elementary school, Summer 2021, 2022, 2023
- Help start the journalism/video club at high school

- Help start high school speech and debate club
- Member of BU intramural volleyball team

## **SKILLS**

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- Certifications: CPR Certified
- Customer Service
- Public Speaking
- Cashiering
- Food Handling
- News Writing
- Feature Writing
- Premiere Pro Editing