

GEORGIA JADE JONES

Producer • Editor

GeorgiaJ.Prod@gmail.com | (580) 916-6740 | www.georgiajadefilms.com

EDUCATION

B.A., Creative Media Production | Minor: Theatre

University of Oklahoma – Norman, OK | GPA: 3.8 | May 2025

EXPERIENCE

Producer & Editor

Gaylord Hall Productions – Norman, OK | Jun 2022 – Present

- Produced & edited documentary, instructional, and promotional media content for clients such as the *US Army Corps of Engineers*
- Coordinated logistics and creative direction for multi-camera shoots
- Collaborated with cross-functional crews on award-winning media

Camp Counselor & Photographer

Oklahoma Summer Arts Institute | Jun 2025

- Supervised and mentored youth artists (ages 14–18) and captured high-quality event photography for promotional use

Hostess / To-Go Server

KC Steakhouse | Durant, OK | Oct 2018 – Dec 2020

- Handled reservations and coordinated fast-paced service

AWARDS & RECOGNITION

- Telly Bronze – Professional – Hamilton Wetlands (Assistant Editor)
- Telly Silver – Student – Engineering for Fish (Producer)
- Telly Silver – Student – Mangroves: Nature's Defense (Producer/Editor)
- BEA Best of Competition – Professional – Water Pool Management (Producer/Editor)
- 2nd - Instructional - Authentic Leadership: Mautra Staley Jones – Editor
- 2nd - Promotional - So, What's Your Story - Editor

SKILLS

Software: Adobe, Microsoft Office, Google Workspace, Final Cut Pro, DaVinci Resolve

Production Tools: Movie Magic Budgeting, Electrical, Media Wrangling

Technical: Playback Systems, Equipment Management, Troubleshooting

Soft Skills: Creative Problem-Solving, Team Leadership, Communication, Adaptability, Detail-Oriented

VOLUNTEER & CERTIFICATES

Playback Operator (Volunteer)

OU Nightly – Norman, OK | 2022

First Aid Mental Health USA - Youth

Norman, OK | 2025-2028