

15+ years of experience transforming complex ideas into compelling narratives. Expert in developmental editing, cross-platform content strategy, and cultivating authorial voice across genres. Brings scholarly rigor to accessible, audience-driven storytelling for mission-driven teams, organizations, and content creators.

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## **CAPABILITIES**

- 15+ years experience in writing, research, and communications management for nonprofit, for-profit, and higher education environments
  - Experienced developmental editor and line editor, with a strong record of achieving conciseness and clarity while preserving authorial voice
  - Proven ability to translate research and program goals into clear, compelling proposals and pitches, particularly around issues of social justice and peacebuilding
  - Strong scheduling, self-direction, prioritization and time-management skills developed by managing multiple professional and creative projects and clients simultaneously
  - Proficient in Microsoft Office, Google Suite, Adobe Acrobat, Zoom, Little Green Light, Asana, Basecamp, Trello, Smartsheets, Audacity, and other collaborative software.
  - Experienced with collaborative goal setting and accountability meeting systems such as EOS and 12 Week Year (both participation and facilitation)
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## **ACCOMPLISHMENTS**

- Provided professional writing and editing services on 100+ projects, from academic articles and dissertations to creative and multimedia projects.
  - Translated technical scholarship into public-facing articles (40+ published pieces)
  - Built or collaborated on style guides for dozens of projects (academic to multimedia)
  - Designed or assisted in designing curriculum and content pipelines for 10 university courses and 7 institutional programs
  - Guided 30+ emerging writers through TL;DR Press's editorial pipeline
  - Implemented collaborative productivity and accountability frameworks like EOS/12 Week Year frameworks for content teams and classrooms
  - Produced multiple pieces of award-winning scholarship in the fields of religion in literature, textual criticism, and political philosophy.
  - Lead or co-facilitated dozens of in-person and remote learning environments in higher education, professional team-building, and vocational discernment.
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## PROFESSIONAL EXPERIENCE AND EDUCATION

### **Street Psalms** | *Press Team* (Tacoma, WA; Remote Contract)

January 2025 - Present

- Lead editorial strategy for weekly audio content reaching 2k+ listeners
- Sourcing 100+ grassroots narratives, refining raw stories into 5-7 minute audio vignettes using Audacity, and managing end-to-end production pipeline
- Architecting a cross-platform publishing initiative, acquiring and developmentally editing 3 inaugural titles

### **unRival Network** | *Research Director* (Chicago, IL; Hybrid)

March 2021 - November 2024

- Developed research programs that supported institutional fundraising goals, ensuring learning outcomes were well-defined and relevant data collected/reported
- Led editorial strategy for research, donor communications, the unRival blog and newsletter
- Collaboratively engaged staff and guest writers with developmental and copyediting, and with guidelines for trauma-informed storytelling in social justice contexts

### **Leadership Reality** | *Lead Writer* (Louisville, KY; Hybrid Contract)

August 2019 - April 2021

- Architected content libraries and personalized adult learning curricula in human development and productivity for clients in manufacturing, retail, and nonprofit NGOs.
- Mentored junior writers in voice development and structural editing techniques
- Managed projects including client progress, content libraries, and book releases

### **Loyola University Chicago, Department of English** | Doctoral Fellow, Adjunct Faculty, and Writing Center Assistant Director (Chicago, IL)

August 2013 - December 2019

- Trained 100+ students in persuasive writing and narrative
- As Assistant Director of the Writing Center, created university-wide style resources for APA/MLA compliance
- Assisted senior scholars with editing, proofreading, style checking, copyediting, and indexing for

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## VOLUNTEER, LEADERSHIP, AND ACADEMIC SERVICE

- Contributing Editor, TL;DR Press, NFP (2018-present)
- Peer Reviewer / Editorial Staff, *The Whale Road Review* (2018-2023)
- Graduate Research Mentor, Loyola University Chicago (2018-2019)
- Graduate Student Advisory Council, Loyola University Chicago (2016-2018)