

# Vanessa Ruiz

**Spanish- English Bilingual Content Writer**

Specialty: Bilingual Education and Parenting

Email: [vanessaruiwriting@gmail.com](mailto:vanessaruiwriting@gmail.com)

Portfolios: <https://vanessaruiwriting.journoportfolio.com>

<https://debtfreewithtranquility.wordpress.com/writing-and-translation/>

## **Education**

### **Eastern University**

August 2008- December 2010

Bachelor of Arts in Spanish with a specialization in Teaching English as a Second Language

### **Indiana Wesleyan University**

August 2006- June 2008

Took classes to lead to a degree in Teaching English to Speakers of Other Languages until transfer to Eastern University in 2008

## **Writing and Translation Experience**

### **Independent Freelance Writer**

January 2018-Present

Writes blog posts for a wide range of clients, from personal finance to natural health and self-improvement. Works to combine research, knowledge of client's audience and engaging personality to create high-quality blog posts that bring readers and customers back for more.

### **Creative Money Masters**

June 2017-June 2018

Blog Owner and Creator

Ran self-hosted Word Press blog. Created weekly content, newsletters, ran Pinterest account and weekly Facebook posts and updates.

### **Parent Child Home Program**

September 2016-Present

Site Coordinator

Work with a team of Early Learning Specialist, train them in their role and the basics of Early Childhood Education, select and create curriculum materials, connect families with additional community resources and serve as a Spanish-English translator for program families.

### **Upwork**

June 2015-June 2017

Freelance Writer

Worked as a ghostwriter and freelance writer for several clients through Upwork, Received highest possible client satisfaction score.

## **Skills**

Effective communicator and team player

Versatile writer.

Meets deadlines.