**STELLA M. GIRKINS**

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**EDUCATION**

**Columbia University, Columbia College** New York, NY

BA in Art History May 2015

**Ca’ Foscari University of Venice** Venice, Italy

Completed Art History coursework with honors June – July 2013

**Phillips Academy Andover** Andover, MA

High School Diploma June 2011

**School Year Abroad Spain** Zaragoza, Spain

August 2009 – November 2009

**EXPERIENCE**

**Slant News**

Staff Writer June 2015 - present

* Writes 12 articles a month on current issues, pop culture, and satire for the digital news platform
* Pitches articles and works remotely with an editor to gain the best online traction through formatting and SEO

**Dart Center for Journalism and Trauma** New York, NY

Web Assistant February 2015 – May 2015

* Wrote, edited and published blog posts on ethical reporting in regards to violence, conflict and tragedy
* Tracked and documented Dart Center in the news to assist in long-term research project for Washington D.C. office

**Mandarin Quarterly NYC** New York, NY

Correspondent, lifestyle writer July 2012 – June 2014

* Pitched and produced lifestyle editorials for the quarterly print magazine, distributed at 100 locations in the city
* Covered local art exhibit openings and upscale restaurant and nightlife news for weekly online publication

**Columbia College Business Office** New York, NY

Communications Assistant February 2013 – May 2013; February 2014 – May 2014

* Conducted in-person interviews and background research to meet article deadlines while working remotely
* Pitched topics and edited stories to be featured on the College website in weekly meetings
* Solicited and generated daily content for Twitter and Instagram

**Bullett Media** New York, NY

Editorial Intern September 2012 – December 2012

* Produced email interview questions for artists that garnered enthusiastic, thoughtful responses
* Transcribed celebrity interviews to be published in Bullett Magazine
* Wrote, edited, and did SEO for online pieces in culture, arts and design
* Contributed daily to maintenance and promotion of Facebook and Tumblr content

**21st twenty-first Gallery** New York, NY

Intern March 2012 –August 2012

* Contributed to new website design by writing artist bios, photographing artwork and editing photos in Photoshop
* Used Adobe InDesign to create tear sheets for clients
* Assisted clientele and industry professionals by email, telephone and in person

**CLUBS and ASSOCIATIONS**

**Cult Magazine** Fall 2011 – Spring 2013

* Involved in the start-up of new Columbia University student-produced culture magazine, Cult Magazine
* Oversaw visual arts section of Cult Magazine; wrote visual arts articles for the bi-yearly magazine and blog

**Proficient in Microsoft Word, PowerPoint and Adobe Photoshop; Working knowledge of Adobe InDesign, HTML**

**References and writing samples available upon request**