Microsoft | Transcript

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Modules completed

31

Training hours completed

28 hr 21 min

Modules completed

Module title	Description	Completed on	Duration
Hybrid learning in the primary classroom	This module expands upon the introduction module for hybrid learning, with a specific focus on creating a dynamic learning experience for students in primary grades. Primary grade educators will focus on the fundamentals of using Microsoft Teams as a centralized hub to create a comprehensive and collaborative hybrid classroom designed for primary-age learners.	11 Sept 2024	46 min

Module title	Description	Completed on	Duration
Countdown to successful family-teacher conferences	Communicating student progress to parents creates a stronger home-school connection within the classroom. This course is designed to give educators an understanding of how to use Microsoft tools to plan and carry out a successful parent conference that is centered around the student. Modules are arranged within a sequential format to give educators proper techniques and tools to use before, during, and after meeting with parents. This course is meant for use within a face to face or a virtual setting.	11 Sept 2024	1 hr
Leverage data for action with Microsoft Education Insights	Educators learn the features of Microsoft Education Insights and how to leverage the tools to identify trends and inform decision making to best support students.	11 Sept 2024	26 min
Embed 21st century skills with 21st century learning design	Implement 21st century skills and learning into classes using 21CLD for lesson design. Practical activities help educators reflect on their practice and that of other educators.	11 Sept 2024	29 min
Deepen educational experiences with the 21CLD ICT for learning dimension	This module highlights for educators the need to use information and communication technologies (ICT) to transform learning experiences and create and design new information and ICT products.	11 Sept 2024	51 min
Develop learner executive function with the 21CLD self-regulation dimension	This module introduces the concept of self-regulation and teaches educators how to design learning activities to help learners develop this important skill.	11 Sept 2024	53 min

Module title	Description	Completed on	Duration
Improve communication skills with the 21CLD skilled communication dimension	This module introduces the concept of skilled communication to educators and supports them in designing learning activities to help young people develop this important skill.	11 Sept 2024	51 min
Innovate learning with the 21CLD real-world problem solving and innovation dimension	This module defines real-world problem solving for educators and explains the dimensions that must be present in such classroom activities to prepare learners with 21st century skills.	11 Sept 2024	51 min
Practice collaborative skills with the 21CLD collaboration dimension	This module helps educators design learning activities for learners to develop collaboration skills. It introduces the levels of collaboration: sharing responsibility, making substantive decisions together, and working interdependently.	11 Sept 2024	1 hr
Develop critical thinking skills with the 21CLD knowledge construction dimension	This module introduces educators to the dimension of knowledge construction which helps learners build deep knowledge that they can transfer and apply in practice.	11 Sept 2024	53 min
Transform learning with 21st century learning design	Understand the concept of 21st century learning design. Explore learning in the 21st century and innovative teaching practices that support the development of 21st century skills.	11 Sept 2024	53 min

Module title	Description	Completed on	Duration
Engage teachers and students with Windows 11 and Windows 11 SE: Course 201	This module helps school leaders and classroom teachers, elevate instructional practices and student achievement using Windows 11 and Windows 11 SE.	11 Sept 2024	33 min
Empower school leaders and tech-savvy educators with Windows 11 and Windows 11 SE: Course 101	This module helps education leaders understand why and how to use Windows 11 and Windows 11SE in the classroom and online. It comprises best practices for integration, support, collaboration, and learning.	11 Sept 2024	1 hr 10 min
Lead forward: Integrate the best strategies from remote, hybrid, and blended learning for school leaders	Blending learning environments offers students the best of all worlds of learning. Blended learning incorporates direct instruction in a face-to-face setting, indirect online instruction, collaborative teaching, and individualized computer-assisted learning to ensure students grow along their own learning paths. This module is designed to help school leaders assess, implement, navigate, and sustain a blended learning environment in their schools in a quest to improve every student's learning outcomes and ensure high student agency.	11 Sept 2024	58 min
Build a digital learning hub with Class Teams	Learn to use Microsoft Teams for Education to share content, collaborate, and communicate with learners, guardians, colleagues, and the larger school community.	11 Sept 2024	55 min

Module title	Description	Completed on	Duration
Organize content, create assignments, and assess learners' understanding in Teams	Create and organize content in Classwork, manage assignments, simplify assessments, give timely feedback, and track academic and SEL trends within Class Teams.	11 Sept 2024	50 min
Get started with Microsoft Teams for Education	Microsoft Teams in educational settings is a hub for content and the centerpiece for collaboration. Learn about the structure and components of a team.	10 Sept 2024	1 hr
Flipped instruction with PowerPoint Recorder	This module teaches how to use PowerPoint Recorder to flip instruction, provide content for students outside of class, and help improve student outcomes.	10 Sept 2024	42 min
OneNote Class Notebook: A teacher's all-in-one notebook for students	OneNote Class Notebook is platform for teachers to prepare instructional material and collaborate with students. Create a Class Notebook and build instructional content to use with students.	10 Sept 2024	1 hr 35 min
Get started with OneNote	Make learning more powerful and dynamic with Microsoft OneNote digital notebooks. Use OneNote to compile and organize information, research, and content; support research, collaboration, note taking, journaling, and reflection.	10 Sept 2024	45 min
Independent learning with math tools in OneNote	Educators will understand how the OneNote Math button allows students to see the steps to solve an equation and helps them become independent learners.	10 Sept 2024	58 min

Module title	Description	Completed on	Duration
OneNote Staff Notebook: Tools for staff collaboration	Collaborate with colleagues or staff using OneNote. OneNote Staff Notebooks have a personal workspace for every staff member or teacher, a content library for shared information, and a collaboration space for everyone to work together.	10 Sept 2024	50 min
Digital storytelling with Microsoft Sway	By allowing teachers and students to focus on content and not worry about format, the Digital storytelling with Microsoft Sway module shows how Sway can be used to capture and share digital stories that need to be told in and around classroom activities.	10 Sept 2024	1 hr
Collaborate with colleagues with staff and PLC teams in Microsoft Teams	Staff teams and PLC teams in Microsoft Teams facilitate collaboration between professional colleagues and incorporate file sharing and organization.	10 Sept 2024	1 hr
Enhance school communication and collaboration in Microsoft Teams	Unlock the power of Microsoft Teams for administrators, educators, and learners. Learn to collaborate, customize, and organize effectively in Microsoft Teams.	10 Sept 2024	1 hr
Assemble learners and staff with Microsoft Teams meetings	Discover new ways to create and share Microsoft Teams meetings that facilitate sharing different types of content from various sources. Explore the granular controls educators need while meeting students.	10 Sept 2024	1 hr

Module title	Description	Completed on	Duration
MIE Trainer: Trainer Academy	The Microsoft Innovative Educator (MIE) Trainer Academy is designed for teacher trainers and people responsible for training educators on the integration of technology in the classroom. This course gives an overview of the MIE Trainer program, program details, and the steps for becoming an MIE Trainer or MIE Master trainer.	10 Sept 2024	1 hr 28 min
Create authentic assessments with Microsoft Forms	Use Microsoft Forms for surveys, quizzes, and polls in classes to increase student engagement and voice. Office 365 helps streamline and save time managing learning assessments with Forms in Teams and OneNote. Excel can extend analytics on Forms data.	10 Sept 2024	55 min
Empower every student with an inclusive classroom	This module is designed for educators of all subject areas who want to empower students to utilize tools to unlock their full potential by addressing a diversity of needs.	10 Sept 2024	58 min
Accessibility: Build the foundation for inclusive learning	This module explores accessibility through several foundational concepts. Learn to create an inclusive learning environment through consideration of each accessibility principle.	10 Sept 2024	54 min

Module title	Description	Completed on	Duration
Teach forward: Best strategies for hybrid, remote, and blended learning	Did your school see radical shifts in technology implementation during the pandemic? Are you wondering how to take the best of the tools and techniques from pandemic learning and create sustainable practices that increase student engagement and instructional personalization? Blended learning is not a new concept, but it is an instructional innovation that we are now uniquely positioned to adopt in our classrooms across the board in ways we may have previously found impractical. The influx of new technologies and incredible capacity for innovation that has been honed is ripe for transition into a classroom with the intentional flexibility of blended learning. Blended learning combines the best of whole-group instruction, independent learning, small group work, and assessment aided by authentic technology integration. This course walks you through the arc of blended learning models and offers specific technology tool examples to inspire your own plans.	10 Sept 2024	57 min