

LILLIAN JACKSON

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PROFESSIONAL SUMMARY

Hardworking and passionate job seeker with strong broadcasting skills eager to secure entry-level morning news anchor position. Extensive knowledge of video editing and on-camera skills. Excellent at brainstorming and reporting on dynamic stories, and ready to help team achieve company goals!

ACCOMPLISHMENTS

- The Montage Newspaper article, "STLCC Professor Walks to Save Lives" was awarded 3rd Place in the Feature Writing Category from the Missouri College Media Association.

SKILLS

- Teamwork
- Strong Work Ethic
- Performance Improvement
- Exceptional customer service
- High energy!
- Community Engagement
- Professional Appearance
- Team Player
- Customer complain resolution

WORK HISTORY

Newspaper Contributor | The Montage Student Newspaper | St Louis, MO

- Interviewed sources for pieces and fact-checked information to create accurate work.
- Researched and organized facts and sources.
- Utilized exceptional writing, editing, and proofreading skills to produce engaging and error-free content.
- Wrote and edited high-quality content and visually impactful programs under deadline pressure with exciting, captivating, and authentic approach.
- Interviewed individuals by phone, video chat and in-person to write news stories.
- Conducted interviews with subject matter experts to generate topics.

SEPTEMBER 2022-AUGUST 2024

Server | The Pasta House Co. | St Louis, MO

- Demonstrated strong multitasking skills by managing multiple tables simultaneously without compromising service quality.
- Served food and beverages promptly with focused attention to customer needs.
- Worked with POS system to place orders, manage bills, and handle complimentary items.
- Collaborated with team members during busy shifts for efficient workflow and excellent guest experiences.
- Cultivated warm relationships with regular customers.
- Addressed customer complaints or concerns professionally, ensuring swift resolution and maintaining positive relationships.

JUNE 2020-SEPTEMBER 2021

Lifeguard | Unique Pool Management | St Louis, MO

- Learned and maintained proficiency in first responder skills such as First Aid and CPR to offer individuals in distress optimal support.
- Ensured swimmer safety by vigilantly monitoring pool area and enforcing rules.
- Monitored safety of guests in and around swimming pool.
- Provided friendly customer service to guests and addressed concerns.

EDUCATION

EXPECTED IN JUNE 2026

Bachelor of Science: Broadcast Journalism
Missouri State University, Springfield, MO

JULY 2024

No Degree: Transfer
Saint Louis Community College, St. Louis, MO

JUNE 2022

High School Diploma
Oakville Senior Highschool, Oakville, MO