

# SALMA SHEIKH

Boston, MA | (207) 713-3010 | sheikh.sal@northeastern.edu | [LinkedIn](#) | [Portfolio](#)

## EDUCATION

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**Northeastern University**, College of Arts, Media and Design Boston, MA  
*Candidate for Bachelor of Arts Degree in Journalism and Public Health, Minor in Data Science* May, 2027  
Awards and Honors: Dean's List, CAMD FIRST Scholar, Thomas I. Atkins Social Justice Scholarship GPA: 3.90

## EXPERIENCE

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**Massachusetts Department of Public Health**, Boston, MA January 2025- June 2025  
*Academic Health Department Co-op*

- Managed the department-wide internship program by coordinating recruitment, onboarding, and engagement efforts for interns across various departments.
- Lead data-informed projects and contributed to performance management and quality improvement initiatives that assess workforce needs and drive strategies to strengthen public health capacity.
- Handled external communications with academic partners and students, including writing a monthly newsletter and managing individual inquiries as well as department-wide and listserv-wide emails.

**John D. O'Bryant African American Institute**, Boston, MA October 2023- December 2024  
*Office Assistant*

- Greeted and assisted visitors to the institute, providing them with information and directing them to the appropriate staff members based on their needs.
- Provided logistical support for events hosted by the John D. O'Bryant African American Institute to ensure they ran smoothly.
- Maintained the cleanliness and organization of shared spaces and actively promoted upcoming events and programs to visitors to encourage community engagement.

**New Mainers Public Health Initiative**, Lewiston, ME June 2023- August 2023  
*Junior Community Health Worker*

- Facilitated support groups and workshops to empower individuals to make informed health decisions and adopt healthier lifestyles.
- Conducted comprehensive community assessments to identify health disparities, social determinants of health, and barriers to healthcare access.
- Took on a peer leadership role within the team of JCHWs by coordinating outreach efforts, distributing tasks, and supporting team collaboration to ensure successful execution of outreach and program activities.

## LEADERSHIP

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**Somali Students Association (NEUSSA)**, Boston, MA April 2024- April 2025  
*Vice President*

- Lead and organized executive board meetings, ensuring effective communication and collaboration among team members.
- Served as a representative for NEUSSA at campus-wide leadership meetings and collaborate with other student organizations to foster inclusivity and multiculturalism.

*Public Outreach Chair* December 2023- April 2024

- Developed and executed strategic outreach campaigns to increase awareness of NEUSSA events and initiatives among the student body.
- Managed NEUSSA's social media platforms, increasing engagement and event attendance through creative content and consistent communication.

## SKILLS AND INTERESTS

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- *Computer Skills:* Python, R, REDCap, Adobe Creative Cloud, Microsoft Excel, Freelance Photography
- *Language Skills:* English, Somali, Arabic (elementary proficiency)
- *Interests:* Program Development, Written Communications, Data Visualizations, Science Writing, Multimedia, Community Engagement, Quality Improvement