# **EVA MILLETT**

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**Trainee Journalist** 

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National Insurance Number: PH 42 35 42 C

Link to my portfolio: https://evamillett.journoportfolio.com/

## SUMMARY

A highly motivated trainee journalist with an undergraduate degree from the number one Journalism course in the UK. Throughout my three years studying Journalism I have honed my skills in research, writing and multimedia storytelling, contributing to a dynamic newsroom environment. My experience includes sourcing and conducting interviews, news and feature writing, TV and radio broadcasting and producing content under tight deadlines. My passion for uncovering significant and compelling stories drives me to continuously learn and adapt in the fast-paced world of journalism.

# **EDUCATION**

## The University of Sheffield

2021-2024

Bachelor's Degree in Journalism Studies (high 2:1)

#### Allestree Woodlands School

2013-2020

A Levels - AAB

In English Literature, English Language and Sociology.

# **SKILLS**

- Adobe InDesign
- Adobe Premier Pro
- Adobe Audition
- Burli
- Wordpress
- Vox pops
- Interviewing
- Guest management
- Presenting
- Multimedia

# CERTIFICATIONS

#### GCSE's

Maths - Grade 4 (equivalent to C)
English Language - Grade 7 (equivalent to A)
English Literature Grade 9 (equivalent to

Alongside six other GCSE's ranging from grades 4-6

## NCTJ diploma

Passed all NCTJ exams in: Newspaper Magazine regulation, Essential Journalism, Public Affairs, Essential Media Law, Court Reporting and Video Journalism

# PROFESSIONAL EXPERIENCE

### Head Reporter for the Steel View newspaper

September - December 2023

- Establish a newspaper brand for a local audience in Sheffield
- Produce and edit stories as part of a daily news cycle
- · Source stories and book interviews
- · Carry out interviews
- Produce and edit video content suitable for online news
- Take photographs/source suitable photographs for stories
- Write up news stories from 250-450 words for online and print
- Create a designed newspaper in InDesign

## Writer for Werk magazine

January - May 2024

- Design a magazine brand suitable for women aged 18-24 looking for a career
- · Carry out and promote market research and analyse data
- Write short and long read features each using minimum 1-4 interviews
- Create a marketing strategy as part of a business plan including monetisation/sponsorship and growing our audience schemes
- Plan and produce content across social media channels suitable for the brand

#### Co-host of Young, Hot n Hustlin' podcast

Werk magazine | January - May 2024

- · Host and produce a Spotify podcast as part of a brand
- Assisted in audio producing and editing on Adobe Audition
- Write scripts for intros and outros
- Planned six 30 minute episodes each featuring an interview
- Contacted interviewees via social media, email and online forums relevant to each episode topic
- Liaised with interviewees for dates/times of interviews
- Plan questions and carry out both on/off air interviews
- Pick out and edit short, engaging clips for social media channels