

EXPERIENCE

Freelance Writer and Editor | Susan Maphis Freelance Writing Services

20+ years of experience in writing and editing content for various mediums including print and digital communications.

- Produced engaging content for diverse platforms including website copy, blogs, press releases, newspaper articles, academic papers, and corporate briefs.
- Specialized expertise in psychology, executive/legal assisting, and tutoring.
- Demonstrated ability to work independently and meet tight deadlines.
- Known for creative problem-solving and excellent organizational and interpersonal skills.

EDUCATION AND SKILLS

Bachelor of Arts in Psychology | West Chester University, PA | 1993

- Proficient in WordPress and basic HTML.
- Skilled in office software including Windows, Microsoft Office, MacWrite, and Open Office.
- Experienced in SEO, copywriting, editing, and proofreading.

FREELANCE WRITING CREDITS

- BlastingNews.com - [News Writing](#)
- UpscaleBaby.com - [Blogging and Editing](#)
- Editor for The Elephant Series by Everkesia Taylor - [Amazon Link](#)
- Cybersecurity Education Guides - [Web Copy](#)
- Other clients include TravelTips.USAToday.com, UrbanPlanningDegree.com, HomelandSecurityEdu.org. *Please see portfolio for more examples.*

OTHER WORK EXPERIENCE

The News Journal, Wilmington, DE | 2002-2005

Freelance Writer

- Wrote human interest pieces, features, and profiles for the weekly "Crossroads" section.

Communications Team | 2003-2004

Column Writer

- Authored the monthly "Stateside" column for the United Kingdom's Marketing Business magazine.

Tutors Unlimited | 2002-2004

Tutor

- Provided tutoring services for students of all ages in Language Arts, Social Studies, and study skills.

Small Business Assistance Center | 2001-2003

Executive Assistant

- Supported the Executive Director with marketing, public relations, data entry, and word processing tasks.

Advanced Treatment Systems, Inc. | 2000-2001

Addictions Counselor

- Provided counseling and support for narcotic-addicted adults, including individual and group therapy.

Chesapeake Publishing Company | 1996-2000

Freelance Correspondent - Route 40 Flier

- Wrote feature and news articles for the Route 40 Flier, a direct-mail weekly newspaper with a circulation of 18,000.

Staff Reporter - Oxford Tribune

- Reported for the weekly newspaper, the Oxford Tribune, covering municipal and school board meetings, writing news articles, features, and editorials.

References available upon request.