

# MaryKathryn Underwood

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## EDUCATION

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**Fordham University** *GPA: 3.83* New York, NY

*Master of Arts: English, Composition and Rhetoric*

- 2023-2024 Atlantic 10 Commissioner's Honor Roll

**Fordham University** *GPA: 3.63* New York, NY

*Bachelor of Arts: English, Sociology*

- Fall 2020, 2021, 2022, Spring 2022, 2023 Dean's List
- Captain of D1 Cross Country and Track & Field teams
- Focus on creative writing, persuasive writing, research writing, and analyzing texts

## WORK EXPERIENCE

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**Gabelli School of Business** New York, NY

*Teacher's Assistant* August 2023 - May 2024

- English TA for first-year Gabelli School of Business students
- Assist and Collaborate with professor by grading and editing students' papers
- Coordinate and meet with students to help them with their writing
- Helping students develop strong writing and communication skills

**The Fordham Ram** New York, NY

*Contributing Writer* October 2022 - May 2023

- Contributing Writer for the Student Athlete Column
- Gained valuable self-starter and management skills
- Strengthened and expanded range of creative nonfiction

**Maloney Law Library** New York, NY

*Senior PT Circulation Desk Worker* June 2022 - August 2023

- Managed and fulfilled Circulation operations at law school library
- Assisted law students with questions, concerns, and inquiries
- Engaged in additional projects and tasks to ensure optimal efficiency in library operations
- Collaborated alongside other law library staff

**St. Athanasius School** New York, NY

*Teacher's Assistant*

June 2021 - August 2021

- Teacher's assistant for Summer School program
- Assisted 3rd grade students in the subjects of Phonics, Math, Science, and Art
- Led Kindergarten students in Enrichment, Science, and Gym activities
- Led all classroom activities when teacher was absent
- Organized equipment needed for school activities
- Gained valuable communication, collaboration, adaptability, empathy, and patience skills

## **PUBLICATION APPEARANCES**

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### **Dumbarton Oaks**

In Process

- I am currently working on a publication for Dumbarton Oaks' Plant Humanities Lab

### **The Fordham Ram**

October 2022 - May 2023

- Contributing writer for Student Athlete Column

### **Grain of Salt Mag**

December 2022

- One poem published in Winter 2022 collection: *From Limbo 23:17*

### **The Ampersand**

Spring 2022

- Two poems published in Spring collection: *An Adagio of The Highest Mountaintops & Accountability*

## **SKILLS**

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- Leadership, Reliability, Passion, Quick learner, Close reading, and Customer Service
- Proficient in reading and speaking Spanish
- Proficient in Excel, Word, Powerpoint, and Canva
- Proficient in SPSS Statistics, Github, and Markdown language