



Lottie Ravenhill

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I am a reliable and confident young person looking for a full-time role in the journalism industry. I have plenty of experience working as part of a team as well as independently. I am keen to learn new skills and have a positive attitude towards work life. I look forward to hearing back from you.

Skills

- Following instructions
- Communication
- Teamwork
- Event planning
- Leadership
- Organization

Experience

APRIL 2023 – MAY 2023

Social Media Content Curator

I worked for Leeds2023 as a Social Media Content Curator in order to complete my placement which is required before graduating from my university course. While working alongside the social media team, I learnt numerous new skills such as how to work in a professional environment as part of a team.

SEPTEMBER 2020 – CURRENT

Waitress at Radisson Blu Hotel

I am currently employed here as a part time waitress and bartender and pick up shifts when I am home from university. I have experience taking orders, serving food, delivering room service, hosting and working on the bar. This has taught me a number of transferrable skills and I have plenty of experience working with customers and providing them an excellent service.

SEPTEMBER 2019 – MARCH 2020

Waitress

Some of my responsibilities at the Three Horseshoes were taking orders, serving food, cleaning and socialising with customers. Working as a waitress gave me experience working as part of a team and helped me to develop a great sense of team work. It also showed me the importance of being polite, confident and punctual. These are skills that I have kept with me and apply in my day-to-day life.

AUGUST 2019 – DECEMBER 2019

Carer

I volunteered at Pool Cottage Residential home as part of my Bronze Duke of Edinburgh award. While I was there, I was given a number of responsibilities such as making and serving breakfast for the residents. I then spent quality time entertaining the residents by playing games with them or sitting and speaking to them throughout the day. I also assisted with the laundry and any other jobs which needed doing. During my time there, I was exposed to a variety of people which has left me with a number of skills which I will bring with me to this new job such as confidence and great social skills. It taught me to be patient and how to communicate with people on a more personal level.

Education

SEPT 2017 – JUNE 2019

GCSE's

I studied my GCSEs at Ashby school in Ashby-De-La-Zouch.
I passed all of my exams and have a total of 10 GCSE's.

SEPT 2019 – MAY 2021

A-Levels

I studied my A-Levels at Ashby school where I took English Literature, English Language and Psychology.

English Literature – B

English Language – C

Psychology – D

SEPT 2021 – SEPT 2024

Leeds Beckett University

I am currently in my third year studying Journalism.

- Feature writing
- Essay writing
- Work on Audacity
- Magazine work
- TV presenting
- Camera work
- Studio work
- Interviewing
- Work on PremierePro
- Radio presenting

Activities

In my spare time, I enjoy spending time with family and friends. I completed my bronze Duke of Edinburgh award in 2018 and enjoy a variety of sports including running and going to the gym.

References

Available on request.