

Feb. 5, 2024

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To whom it may concern,

I am applying for the teaching position at your school. I am enthusiastic about the teaching position at your school, and my interest was piqued by my friend who is a current member of your staff. I am interested in working at your school because of your goal to help children become life-long learners and productive citizens. I believe that all teachers should be encouraging students to never stop learning and to produce a positive impact on their community. I believe that it is vital to foster a positive classroom environment and to prompt discussions that increase students' critical thinking skills. I would like to explain why I believe that I will be a great addition to your staff.

I graduated from the Teacher Education Program at Shawnee State University in April 2024. I believe that my coursework and clinical field experience have helped me to develop the skills that I will need to be a useful and successful member of your staff. I have strong communication skills, which are crucial to foster effective student-teacher relationships. I am adaptable and had the opportunity to improve my adaptability during my student teaching at Greenup County High School. I excel in the organizational tasks that are vital when managing the work of multiple classes and planning effective lessons. I have also been able to practice my organizational skills when lesson planning. I enjoy collaborating with fellow professionals and believe in fostering teamwork among my students through the use of group work. In the spring

semester of 2024, I implemented a project to determine whether peer review or teacher review has a greater impact on student confidence in writing to inform my teaching practices. This project demonstrates my willingness to use research in the classroom to determine best practices. My GPA is 3.88, and I maintained this GPA while doing my student teaching, helping to plan events and activities for my student organization, and attending regular classes. I hope that my commitment to maintaining a high GPA conveys my work ethic and the dedication that I will put into the work I do at your school.

I am eager to discuss the way my experience and skills align with the goals of your school in an interview. I am excited to have the opportunity to contribute to your school's goal of encouraging your students to be good citizens and lifelong learners. Thank you for your consideration of my application. I believe that I would be a valuable addition to your teaching staff because of my experiences in the Teacher Education Program at Shawnee State University, my adaptability, my strong organizational skills, and my emphasis on collaboration. Thank you for taking the time to read my letter and look at the resume that I have enclosed. I would love to discuss the aspects of the job and my qualifications further in an interview. Please contact me by phone at (740) 935-1948 or by email at [kendier02@gmail.com](mailto:kendier02@gmail.com) with any questions you may have.

Sincerely,

Kendall Riley