



Total Reward at Thomson Reuters

US Benefits

Great News! You are Eligible to Join the Thomson Reuters 401(k) Savings Plan

It only takes a few minutes to enroll now!

Saving begins now! Check out the Plan's **Electronic Enrollment Guide** to learn all the ways your Plan can help you save. This guide will provide you with an interactive high-level overview of the Plan and the great features it has to offer.

What if you take no action?

Now that you are eligible, **if you do not actively enroll or opt out within 30 days, you will be automatically enrolled in the Plan, with a before-tax contribution rate of 5% of your eligible pay.** Your contributions and Company matching contributions will be invested in the appropriate LifePath Fund based on your date of birth.

Your contribution rate will increase by 1% each year on your anniversary - to a maximum of 15%.

You have 30 days to decline automatic enrollment through the **Plan website** or by calling **1-844-4TR-401k (1-844-487-4015)**. You may adjust your contribution rate at any time based on your personal savings goals.

Already know how much you want to save?



Our benefits provide critical protection and peace of mind to you and your family, while supporting your future financial goals through an array of plans and resources — including healthcare, accident insurance, and retirement savings programs. Our flexible approach to your work and life commitments supports you in meeting both your personal and professional needs.

To enroll, log on to the **Plan website** (also located on thePoint (**reachingourpeople.com**) under TR 401(k) (Voya) under Quicklinks). Note: Voya will mail you a PIN within three to five business days of receipt of this email. You will use the PIN to set up your Mobile App account and to access the Interactive Voice Response (IVR) system. You will also need the PIN to access the Plan through **tr.voya.com**. Once you are on the website, follow the enrollment instructions to:

- Choose how much you want to save and how you'd like it invested;
- Select a beneficiary;
- Confirm and submit.

The **Electronic Enrollment Guide** also includes Quick Links to the Summary Plan Description and other important plan documents.

Saving is important – and smart! Enroll now to earn a company match, give yourself a tax break, and start building your future.

CONNECT WITH US



Web - Access the **Plan website** using your TR Single Sign-On Identity (also located on thePoint at **reachingourpeople.com** under TR 401(k) (Voya) under Quicklinks). Alternatively, you can access the Plan through **tr.voya.com** (however, you will need your username and password).



Chat - Use chat functionality on the website to contact a Voya Representative.



Mobile - Search Voya Retire in your app store. (You will need your PIN to access the Plan through the Mobile App. You cannot access the Mobile App using your TR Single Sign-On Identity.)



Phone - Call **1-844-4TR-401k (1-844-487-4015)**
1-904-791-2417 (international) • **1-800-579-5708** (hearing impaired)

Voya customer service associates are available Monday - Friday, from 8:00 a.m. to 10:00 p.m. ET, excluding stock market holidays.

BEST IN CLASS
401(k)
PLANSPO

NOTE: If a description in this summary differs from the Plan documents, the Plan documents prevail. For additional information regarding the Plan, please refer to the Summary Plan Description (SPD).

Visit us on the Hub:

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