SUMMARY

Dedicated student interested in applying excellent communication and interpersonal skills to a Journalistic role. Experienced in writing, management and animal care.

EXPERIENCE

Medical Team Assoiciate / Cincinnati Animal CARE Humane Society - Cincinnati , OH

04/2022 - Current

- Communicated with veterinarians and staff members to maintain patient flow.
- Answered pet owner phone calls and responded to questions while taking messages for staff veterinarians.
- Reviewed pet records from daily visits and appointments, entering important data into system.
- Observed shelter animals for unusual symptoms indicative of medical or behavioral problems, reporting issues to shelter manager.

Hospitality Manager / Topgolf USA - West Chester, OH

09/2019 - 04/2022

- Responsibilities included daily operations and venue management.
- The scheduling of a 75+ person department.
- Managed day-to-day operations, driving quality standards, associate performance and meeting customer expectations.
- Followed financial control procedures, enforcing proper management of cash, inventories and receivables.

Veterinary Assistant / The Honolulu Pet Clinic, Honolulu Hawaii - Honolulu , HI

08/2017 - 08/2019

- Cared for animals in post-operative recovery by closely monitoring vital signs and progress.
- Released patients to owners with care directions from veterinary staff.
- Assisted doctors and technicians with daily tasks.
- Communicated with veterinarians and staff members to maintain patient flow.

INTERNSHIP

- Cincinnati Animal Care Humane Society Writing and Editing Intern
- Marine Dynamics and Dyer Island Conservation Trust Gansbaai, South Africa, Research and Ecotourism Intern

EDUCATION

Bachelor of Arts: Journalism

University of Cincinnati - Cincinnati, OH

Minor: Environmental Analysis And Policy University of Cincinnati - Cincinnati, OH

SKILLS

- Animal health understanding
- Animal Care
- Proficient writing skills

- Story development
- Photography
- Social Media

CONTRIBUTIONS

True Tone Swimwear

Freelance writing contributor

• The News Record

Freelance writing contributor