







## Physical Security Self-Assessment Checklist

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Roll-up doors (if present) have robust locking points and intact tracks/guides.

Priority: H M L

Status: OK Fix N/A

Loading/service doors have durable hinges and reinforced frames.

Priority: H M L

Status: OK Fix N/A

Door viewers/peepholes (if used) are clear and mounted securely.

Priority: H M L

Status: OK Fix N/A

### 3) Windows, Glazing, and Wall Openings

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Focus: ground-level and accessible windows, vents, and other penetrations into the building envelope.

Accessible windows close fully; locks engage securely; no cracked latches.

Priority: H M L

Status: OK Fix N/A

Window frames are stable; no loose panes or degraded seals that create gaps.

Priority: H M L

Status: OK Fix N/A

Ground-level windows have physical protections appropriate to risk (design, barriers, film).

Priority: H M L

Status: OK Fix N/A

Basement/side windows are not hidden from view or shielded by landscaping.

Priority: H M L

Status: OK Fix N/A

Skylights (if present) are secured from the roof side and show no cracks or loose fasteners.

Priority: H M L

Status: OK Fix N/A

Wall vents/grilles are secured with intact fasteners; no missing screws or bent mesh.

Priority: H M L

Status: OK Fix N/A

Cable/pipe penetrations through exterior walls are sealed (no large gaps).

Priority: H M L

Status: OK Fix N/A

Spare/unused wall penetrations are capped/blocked (no open conduits into the building).

Priority: H M L

Status: OK Fix N/A

Exterior wall surfaces do not offer obvious climbing holds to upper levels.

Priority: H M L

Status: OK Fix N/A

### 4) Roof, Ladders, Hatches, and Vertical Access Paths

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Focus: anything that allows a climb to the roof, upper floors, or above-ceiling access from stairwells/mechanical areas.

Roof access points (hatches, doors) are secured and in good condition.

Priority: H M L

Status: OK Fix N/A

Roof ladders (fixed) are protected or controlled; rungs and mounts are intact.

Priority: H M L

Status: OK Fix N/A



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Exterior fire escapes (if any) are secured where appropriate at ground-level access points.

Priority: H M L

Status: OK Fix N/A

Parapets/edges do not allow easy step-up access from adjacent structures.

Priority: H M L

Status: OK Fix N/A

HVAC units/ducting do not create climbing paths to higher roof sections.

Priority: H M L

Status: OK Fix N/A

Skylights and roof vents are intact and resist easy lift/removal (secure fasteners).

Priority: H M L

Status: OK Fix N/A

Roof-mounted equipment panels/cabinets are closed and physically secured.

Priority: H M L

Status: OK Fix N/A

Stairwell top doors and roof doors close and latch reliably (no 'always-open' condition).

Priority: H M L

Status: OK Fix N/A

Attic/maintenance crawl access points are secured and not left open.

Priority: H M L

Status: OK Fix N/A

Exterior downspouts/pipes/cables are not acting as climb aids to upper levels.

Priority: H M L

Status: OK Fix N/A

### **5) Lobby, Interior Doors, and Physical Barriers (Inside the Building)**

Focus: how movement is physically constrained once someone is inside—doors, partitions, and choke points.

Interior doors that protect back-of-house areas latch reliably and align correctly.

Priority: H M L

Status: OK Fix N/A

Sensitive areas are separated by physical barriers (doors/partitions), not just signage.

Priority: H M L

Status: OK Fix N/A

Door hardware on sensitive interior doors is commercial-grade and firmly mounted.

Priority: H M L

Status: OK Fix N/A

Interior frames/walls around controlled doors show no damage, gaps, or pry marks.

Priority: H M L

Status: OK Fix N/A

Stairwell doors (inside) close and latch; frames and strikes are intact.

Priority: H M L

Status: OK Fix N/A

Elevator lobby access to floors/areas is physically controlled where appropriate (barriers/doors).

Priority: H M L

Status: OK Fix N/A

Mechanical rooms have solid doors and secure hardware (not hollow, damaged, or loose).

Priority: H M L

Status: OK Fix N/A

Access control devices (readers, strikes) are mounted securely; exposed wiring minimized.

Priority: H M L

Status: OK Fix N/A



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- Interior windows/borrowed lights near locks do not allow easy reach to hardware.  
Priority: H M L Status: OK Fix N/A

### 6) Above-Ceiling and Below-Floor Vulnerabilities (Tiles, Plenum, Raised Floors)

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Focus: bypass paths through ceiling tiles, floor tiles, wall penetrations, and shared plenums.

- Drop-ceiling tiles above controlled areas are secured or monitored where needed (no easy lift-and-crawl path).  
Priority: H M L Status: OK Fix N/A
- Above-ceiling access points (hatches, panels) are secured and not left open.  
Priority: H M L Status: OK Fix N/A
- Plenum spaces do not provide an easy route around locked doors into sensitive rooms.  
Priority: H M L Status: OK Fix N/A
- Cable penetrations through walls/ceilings into sensitive rooms are sealed and minimized.  
Priority: H M L Status: OK Fix N/A
- Raised floor tiles (if present) are stable and not easily lifted without tools in sensitive areas.  
Priority: H M L Status: OK Fix N/A
- Under-floor access (raised floor) does not allow easy entry into adjacent controlled spaces.  
Priority: H M L Status: OK Fix N/A
- Floor penetrations (conduit holes) are grommeted/sealed (no hand-sized openings).  
Priority: H M L Status: OK Fix N/A
- Shared ceiling/floor cavities between tenants/suites are physically separated where possible.  
Priority: H M L Status: OK Fix N/A
- Wall tops extend to deck where needed for sensitive rooms (no open plenum bypass).  
Priority: H M L Status: OK Fix N/A

### 7) IT/Comms Closets, MDF/IDF, and Server Room Physical Hardening

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Focus: the most critical physical spaces—doors, walls to deck, ceilings/floors, and equipment protection.

- Server room and comm closets have solid doors and reinforced frames (no loose strikes)  
Priority: H M L Status: OK Fix N/A
- Server room door latches reliably; no gaps at the latch side or bottom that defeat control intent.  
Priority: H M L Status: OK Fix N/A





