

DR. YAIMY SIBORET

K–12 EDUCATION LEADER | ASSESSMENT DELIVERY | IMPLEMENTATION & SCHOOL PARTNERSHIPS

Miami Lakes, FL | (786) 470-0804 | yaimysiboret@gmail.com

Portfolio: yaimysiboret.journoportfolio.com

EXECUTIVE PROFILE

Results-driven K–12 educational leader with 15+ years of experience leading assessment administration, instructional implementation, school operations, professional learning, and data-driven improvement across Miami-Dade and Broward Counties. Experienced coordinating high-stakes testing, translating complex requirements into schoolwide implementation plans, training educators and staff, troubleshooting delivery challenges, and maintaining compliance and documentation. Proven ability to build strong stakeholder relationships, manage multiple priorities and deadlines, analyze performance data, and support educators in delivering equitable opportunities and strong outcomes for students. Higher-education teaching experience adds expertise in adult learning, facilitation, and educator development.

SELECTED LEADERSHIP ACHIEVEMENTS

- Raised BridgePrep Academy Hollywood Hills from a Florida School Grade of C to B and sustained a B rating for two consecutive years.
- Raised BridgePrep Academy Broward K-8 from a B to A and sustained an A rating for two consecutive years.
- Led AcadeMir Charter School East Elementary to a B rating for two consecutive years and AcadeMir Charter School East Middle to an A rating.
- Directed campuses serving 375+ students while supervising, developing, and evaluating 40+ instructional and operational employees.
- Led schoolwide assessment, implementation, and professional-learning systems while serving K–12 educators, students, families, and cross-functional stakeholders.

CORE LEADERSHIP COMPETENCIES

K–12 Program Delivery • Assessment Administration • Test Coordination • Implementation Planning • School & District Partnerships • Educator Training & Professional Learning • Stakeholder Engagement • Project & Timeline Management • Data Analysis • Progress Monitoring • Issue Resolution • Cross-Functional Collaboration • Compliance & Documentation • Florida Accountability • Change Management • Microsoft 365 • Google Workspace

PROFESSIONAL EXPERIENCE

BridgePrep Academy Hollywood Hills, Hollywood, FL | Principal | July 2024 - July 2026

- Provided comprehensive executive leadership for instructional programming, school operations, organizational performance, student services, personnel, safety, compliance, enrollment, and family engagement within a K-8 charter school environment.
- Established schoolwide academic and assessment priorities and led implementation of curriculum, intervention, testing, and progress-monitoring systems aligned with Florida B.E.S.T. Standards and state accountability expectations.
- Led the school from a Florida School Grade of C to B and sustained the B rating for two consecutive years through targeted instructional improvement, data-driven planning, and systematic progress monitoring.
- Analyzed FAST, STAR, i-Ready, state assessment, subgroup, course, and classroom data; translated results into actionable implementation priorities, educator supports, and measurable goals.
- Supervised, coached, evaluated, and developed instructional and operational personnel through classroom observations, feedback cycles, collaborative planning, professional learning, and performance management.
- Directed recruitment, selection, onboarding, assignment, and retention of faculty and staff while aligning talent decisions to student and organizational needs.
- Led School Improvement Plan development and implementation, monitoring initiatives and outcomes throughout the year and adjusting strategies based on evidence of student progress.
- Oversaw MTSS, PBIS, ESE, ESOL, Section 504, intervention, and student-support structures to strengthen access, achievement, behavior, and compliance.
- Managed schoolwide operational systems including finance, purchasing, enrollment, facilities, technology, scheduling, safety, emergency preparedness, and regulatory requirements.
- Ensured adherence to FLDOE, charter, district, governing-board, federal, state, and local requirements while maintaining accurate documentation, calendars, communications, and accountability systems.

- Designed and facilitated professional learning for educators and staff on assessment data, curriculum implementation, instructional priorities, intervention, student engagement, and continuous improvement.
- Strengthened family and community engagement through transparent communication, parent meetings, school events, partnerships, and systems for addressing stakeholder feedback.
- Led emergency preparedness, school safety, threat-management, and crisis-response procedures while reinforcing a culture of accountability and student well-being.

BridgePrep Academy Hollywood Hills, Hollywood, FL | Dean of Operations | July 2023 - July 2024

- Directed day-to-day campus operations and partnered with school leadership to ensure organizational readiness, efficiency, compliance, safety, and high-quality service to students, families, and employees.
- Oversaw operational systems involving staffing, enrollment, facilities, technology, purchasing, finance, safety, student services, scheduling, and campus logistics.
- Served as Test Chair, coordinating schoolwide assessment administration, testing calendars, staff training, student rosters, accommodations, secure testing procedures, make-up testing, issue resolution, and required documentation to support accurate and compliant test delivery.
- Coordinated beginning-of-year readiness activities including staffing, onboarding, facilities preparation, technology deployment, schedules, materials, and operational procedures.
- Developed systems, procedures, calendars, and accountability structures to monitor operational priorities and ensure timely completion of critical deliverables.
- Supported employee recruitment, onboarding, training, performance expectations, and operational problem-solving.
- Monitored enrollment and student-registration processes and supported family recruitment, onboarding, retention, and customer service.
- Maintained documentation and operating practices aligned with organizational, charter, district, and state expectations.
- Partnered with instructional leaders to align operational resources, staffing, schedules, and systems with academic priorities.

San Ignacio University | Professor | 2023 - 2025

- Taught graduate and undergraduate education coursework and supported the preparation of future educators and educational leaders.
- Developed course content, learning activities, assessments, and instructional materials aligned to program outcomes.
- Facilitated adult learning through discussion, applied assignments, reflective practice, research, and technology-supported instruction.
- Mentored students in professional growth, instructional practice, leadership development, and application of educational theory.

Miami Dade College | Professor | 2022 - 2023

- Delivered college-level instruction for education students and contributed to curriculum implementation and educator preparation.
- Designed engaging learning experiences, assessed student performance, provided actionable feedback, and supported student success.
- Connected educational theory to classroom practice through applied learning, professional expectations, and instructional strategies.

AcadeMir Charter School East / AcadeMir Charter School East Middle | Principal | 2021 - 2023

- Directed academic, operational, personnel, compliance, budgeting, enrollment, safety, and community-engagement functions across elementary and middle school programs.
- Led AcadeMir Charter School East Elementary to earn a Florida School Grade of B for two consecutive years through strategic instructional leadership and targeted improvement efforts.
- Led AcadeMir Charter School East Middle to achieve a Florida School Grade of A through rigorous progress monitoring, educator development, and organizational alignment.
- Strengthened instructional practices by establishing data cycles, collaborative planning expectations, coaching structures, intervention systems, and accountability for student outcomes.
- Supervised and evaluated teachers and staff, facilitated professional development, and developed leadership capacity across instructional teams.
- Monitored schoolwide assessment and subgroup data to identify gaps, establish improvement priorities, and allocate instructional resources.
- Ensured compliance with charter, district, state, federal, safety, student-service, and accountability requirements.
- Built partnerships with families and community stakeholders to strengthen school culture, communication, enrollment, and student support.

Lincoln-Marti Charter School | Principal | 2014 - 2021

- Provided long-term leadership for academics, school operations, budgeting, personnel, student services, compliance, enrollment, safety, and community relations.
- Led the school to earn a Florida School Grade of B for two consecutive years through strategic instructional leadership, data-informed decision-making, and targeted interventions.
- Established academic goals and monitored student achievement through assessment analysis, classroom observations, teacher coaching, intervention planning, and progress monitoring.
- Recruited, supervised, evaluated, coached, and retained instructional and operational employees while cultivating a collaborative and accountable school culture.
- Managed budgetary and operational priorities while aligning staffing, resources, facilities, technology, and programming with student needs.
- Led professional development and collaborative planning designed to improve instructional quality and educator effectiveness.
- Maintained relationships with families, community partners, and organizational stakeholders while addressing concerns and advancing school priorities.

Lincoln-Marti Charter School | Teacher / Assistant Principal | 2013 - 2014

- Provided elementary classroom instruction while completing an administrative leadership internship.
- Supported school leadership with instructional, operational, student, family, and staff initiatives while developing practical experience in school administration.
- Served as Test Chair, supporting end-to-end school testing operations including scheduling, staff preparation, student testing assignments, accommodations, secure materials and procedures, make-up sessions, troubleshooting, and compliance documentation.
- Applied data-informed instruction, differentiated teaching, classroom management, and family communication to support student growth.

EDUCATION

Doctor of Education (Ed.D.), Educational Leadership - Northcentral University | GPA: 3.72

Master of Education, Curriculum & ESOL Leadership - Concordia University | GPA: 3.87

- Selected as a Concordia University Ambassador, representing the university through student outreach, leadership, and engagement initiatives.
- Inducted into Kappa Delta Pi (KDP) – International Honor Society in Education.

Bachelor of Science, Elementary & Special Education - Grand Canyon University | GPA: 3.74

TECHNOLOGY & DATA SYSTEMS

FOCUS • DSIS • Elevation • Accelify • Epicenter • Anvilar • Microsoft 365 • Google Workspace • Data Dashboards • FAST/Progress Monitoring • STAR • i-Ready • IXL • Digital Assessment & Progress-Monitoring Systems • ClassDojo

PROFESSIONAL STRENGTHS

K–12 Program Implementation • Assessment Delivery • Educator & Stakeholder Support • Professional Development Facilitation • Cross-Functional Collaboration • Data-Informed Decision-Making • Operational Excellence • Project Coordination • Issue Resolution • School Improvement Planning • Organizational Problem-Solving

PROFESSIONAL AFFILIATIONS & LEADERSHIP

- Kappa Delta Pi (KDP) – International Honor Society in Education
- Concordia University Ambassador