

—○ SEDAYA KEITA ○—

CONTACT

📞 614-745-4805

✉ keita_sedaya97@yahoo.com

RELEVANT EXPERIENCE

Production Team Member

The Ohio State University

- Assisted the crew with lighting, audio, video setup.
- Operated light and sound boards.
- Assisted with the installation of score boards, announcer tables and other custom carpentry and electrical wiring for specialized events.
- Loaded and unloaded equipment as well as setting up and tearing down the stages.
- Events included: Ohio State Football, Basketball, Hockey, Musical Concerts, Competitions, and various shows.

SKILLS

- VIDEO PRODUCTION
- COMMUNICATIONS
- LEADERSHIP
- ORGANIZATION
- PROBLEM SOLVING

EXPERIENCE

September 2017 - current

Bar Prep, Setter, Server | Earl's Kitchen and Bar

- Assist guest regarding menu items in an informative and helpful way
- Ability to multitask and talk to multiple people
- 100% menu knowledge and preparation of drinks
- Perform other duties and task as assigned or determined by management or supervisor.
- Practice cleaning and maintenance task as directed for beverage operations, and proper storage and rotation of beverage product.

August 2016 – March 2017

Host | Max and Erma's

- Greeted an average of 150+ guests per day and escorted them to their tables.
- Organized and scheduled reservations for customers daily by phone or in person.
- Presented daily specials to tables and sold popular menu items and drinks options.
- Ensured dining services ran smoothly by checking on tables and informing servers or management of any guest concerns.
- Assisted in preparing the dining area ahead of each service.

EDUCATION

A.A in General Studies (2020)
Valencia Community College
Orlando, FL

B.A in Electronic Journalism (Fall 2023)
Minor in Africana Studies (Fall 2023)
NABJ Member
University of Central Florida
