



# GALUH DESTRI

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## Profile Summary

Highly qualified Marketing strategist with 1+ years of experience in multiple marketing, administration and filling document. Love to learn something new.

## Professional Skill

- ♦ Meta Ads
- ♦ Communication
- ♦ Problem solving skills
- ♦ Marketing

## Relevant Skill

- ♦ Article
- ♦ Administration
- ♦ Ms.Excel
- ♦ Wordpress

## Education

### Bachelor of Mercu Buana University

2016-2020

Marketing Management

## Work Experience

### Sales Administration B2G, PT. ASABA (Aneka Sakti Bakti)

July 2021-Present

- ♦ All aspect of administration sales tasks, reading and checking of documents, processing order from sales, handle delivery from warehouse to customer, invoicing etc.
- ♦ Manage LKPP V.6 inc upload products, bidding, handling after sales.
- ♦ Time to time job will be assigned from Superior, Management and Sales

### Content Writer, PT. Beruang Tiga Belas

Oct 2021-Feb 2023

- ♦ Content writer Search Engine (10 post/day) <https://galuhdestri.journoportfolio.com/>
- ♦ Creating Landing Page, Running post generator pro, Facebook Meta Ads

### Account Manager, PT. Matsumita Sinergi Indonesia

Apr 2021-Sept 2021

- ♦ Managing existing and looking for a new customer
- ♦ Promote and Selling UPS commercial (Liebert) and UPS Industrial (Chloride), Rectifier, and Inverter to EPC, Consultant, System Integrator or End User.
- ♦ Making bidding proposal, calculate bidding price and negotiation with customer.

### Sales Representative, PT. Citra Elmeka Utama

Sept 2020-Feb 2021

- ♦ Build Relationships with customers, Selling Product, Presentation, Make PO, Delivery

### Service Desk Specialist, PT. ASYX Indonesia

Dec 2019-Jun 2020

- ♦ Daily financial report, resolved ticketing system (jira), Tax invoice online Collect debt by email

## Interest

- ♦ Administration & Secretary
- ♦ Managing Social Media
- ♦ Content Writer