

Ella Hamilton

[LinkedIn](#) | (206)-661-2788 | hamilton.ell@northeastern.edu | [Portfolio](#)

Education

Northeastern University, College of Arts Media and Design <i>Candidate for Bachelor of Arts Degree in Journalism and Political Science</i> Awards and activities: Strong Women Strong Girls (SWSG), Sigma Kappa Sorority, Dean's List Relevant Courses: Political Communication, Digital Storytelling and Social Media, and Journalism 2: Intermediate Reporting	Boston, MA May 2025 3.85 GPA
Northeastern University - London <i>NU.in. Program: Study Abroad Semester</i>	London, England Sept. – Dec. 2021

Relevant Experience

Office of the Massachusetts Attorney General Andrea Joy Campbell <i>Press Assistant</i>	Boston, MA July – Dec. 2023
<ul style="list-style-type: none">Delivered press clips to the Attorney General, Chief of Staff, First Assistant, and executive team before 7:30 AM on a daily basis, involving thorough reading of articles and scanning newspapers to curate and prioritize relevant contentDrafted press releases, speeches, and talking points related to immigration, youth engagement, and female leadershipComposed internal communications for the Attorney General, demonstrating a keen ability to align with her distinct voice and communication styleManaged the press phone line and provided coverage at the reception desk, actively engaging with members of the press and the public to ensure seamless communication and a positive interfaceAssisted Communications team in coordinating internal and external events while managing press relationsDeveloped and maintained a close working relationship with MA Attorney General Andrea Joy Campbell	

The Jewish Journal <i>Writing Intern</i>	Remote Jan. – April 2023
<ul style="list-style-type: none">Authored weekly articles focused on the Jewish community in the Boston area, contributing to informative and engaging contentCollaborated with editors to coordinate and discuss stories, ensuring adherence to deadlines and maintaining effective communication channels	

Edmonds Montessori <i>Montessori Teaching Assistant</i>	Edmonds, WA July 2021 – June 2023
<ul style="list-style-type: none">Instructed and supervised a class of 20 students while overseeing classroom preparations, material organization, and ensuring a clean and conducive learning environmentOversaw attendance and performance evaluation records, providing regular reports to the school leadership	

King's High School Quill <i>Editor in Chief, Social Media Manager</i>	Shoreline, WA Sept. 2018 – June 2021
<ul style="list-style-type: none">Supervised the creation of the monthly print and online newspaper by editing and preparing articles for publicationInstructed student staff on writing, Adobe InDesign, and newspaper formatting skillsCreated curriculum with advisor and communicated weekly with publishing company	

Volunteer & Leadership Experience

Strong Women Strong Girls <i>Mission & Mentor Development Coordinator</i> <i>Cohort Leader, Site Leader, and Weekly Volunteer/Mentor</i>	Boston, MA Jan. 2024 – Present Oct. 2022 – Present
<ul style="list-style-type: none">Volunteer at elementary schools in the Boston area mentoring female identifying 3rd – 5th grade students on principles of female empowermentEvaluate mentor development needs and deliver focused training in DEI, professionalism, marketing SWSG experience, and effective mentoring strategies, enhancing overall mentor effectivenessLead and facilitate small group meetings for 12-20 mentors during chapter, overseeing check-ins, troubleshooting, and brainstorming, while ensuring effective communication on programming, mentors, and sites.	

Sigma Kappa Sorority, Kappa Omega Chapter <i>Assistant to the Officer of Communication, DEIA Committee Member</i>	Northeastern University Feb. 2022 – Present
<ul style="list-style-type: none">Acted as a representative for the chapter in Panhellenic DEIA focus groupsRecorded attendance of 170+ chapter members during weekly meetings and maintained ongoing report	

Skills & Interests

Skills: Proficient in Microsoft Word, Microsoft PowerPoint, and Adobe InDesign. Working knowledge of R, Tableau, and Adobe Premier Pro. Knowledge of AP Style. Entry level Spanish

Interests: Pickleball, hiking, Wordle, crocheting