

Barbara Washington

Strategic and tactical wordcraft, on deadline. Every time.

Wilmington NC | Myrtle Beach SC

Remote, hybrid-remote, or on-site

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EXPERIENCE AND PROFESSIONAL SKILLS

2001- TODAY | Self-employed freelance writer and editor, translator
Wilmington, NC — *Journalism, copywriting, technical writing, editing, marketing*

Writing 1600 words per day (or more) on deadline for marketing agencies and media organizations. Editing between 15-30 pieces of 500-word content daily. Adhering to AP and internal style guides and digital marketing best practices. Managing projects.

2017-2023 | Loan Officer at The Washington Lending Team at Movement Mortgage, Wilmington, NC — *Sales, marketing, mortgage loan origination*

Consistently achieved President's Club, landing in the top 1% of Loan Officers nationwide in both units and volume sold beginning in first year. Originated and closed loans, staying ahead of deadlines. Maintained knowledge of complex guidelines, mortgage news, and relevant changes, keeping all parties informed. Resolved problems as they arose. Coached new agents and loan officers in marketing and sales, educating them on information security protocols and physical security skills. Taught financial best practices to the public. Beta-tested new software as it rolled out, providing feedback to developers. Volunteered to translate documents, and volunteered on the cyber team.

2003-2005, 2014 | 97E (35M) Human Intelligence Collector at US ARMY, Ft Jackson, Ft Bragg — *Military, security, intelligence, leadership, role-playing*

Among the 60% of female soldiers trained at Ft Jackson each year, learning warfare and security in a post-9/11 and post-Jessica Lynch world, with a focus on linguistics and learning how to collect intelligence about an adversary's intentions, strengths, vulnerabilities, and capabilities, interrogate human sources and analyze and prepare intelligence reports. After discharge provided role-playing services for training exercises.

2002- 2003 | Executive Assistant to the Publisher at Capra Press Publishing Company in Santa Barbara, CA— *Editing, sales, and marketing*

Assisted in branding and launching a publishing company from the ground up. Took ownership of current and upcoming publications, assisting with editing, cover art, marketing, public relations, shipping, and sales. Coordinated events.

1996-2003 | Security and Loss Prevention Officer (Macy's, El Presidio State Historic Park, Casa de la Guerra, Captain Video, and Borders in Santa Barbara, CA —*Security, loss prevention, asset protection, investigations*

Prevented loss of life and property by patrolling and providing surveillance, detaining suspects, and writing reports for use by law enforcement. Responding to emergencies and de-escalating or resolving medical, psychological, and/or criminal incidents. Maintaining community relationships.

2000-2002 | Editor-in-Chief (The Channels Newspaper), News Intern (Santa Barbara News-Press) and Features Editor (The Montecito Journal) in Santa Barbara, CA— *Journalism, investigations, breaking news, hard news*

Awarded first place in news writing, breaking news writing, feature writing, and overall paper design by the Journalism Association of Community Colleges. Managed and produced a 32-page weekly newspaper with a team of 5 editors, 2 photographers, and 8 writers. Covered crime beats and 9/11 stories, including breaking national news.

TECHNICAL SKILLS:

WRITING / EDITING: AP Style, SEO, keyword research, analytics, OSINT/HUMINT, breaking news, investigations, headline writing, content creation and strategy, copyediting, copywriting, technical documentation, project management, social media.

TECH: Light coding (HTML/CSS/JAVA, some python), Windows, Mac, Linux (Chrome, Android) OS, Wide variety of CRM, CEM, LOS, Project management, messaging, collaboration and productivity suites and software. Cybersecurity. Physical security.

LANGUAGES

FLUENT French, English
RECEPTIVE BILINGUAL
Spanish, Italian, Provençal
ELEMENTARY RECEPTIVE
German, Swedish, Hebrew, Arabic

EDUCATION

SOME COLLEGE

2023- TODAY | EdX / Harvard

Online- *Computer Science and Cybersecurity*

2012-13 | Fayetteville Technical Community College
Fayetteville, NC — *Intelligence Studies, Psychology*

2000-03 | Santa Barbara City College
Santa Barbara, CA— *Multimedia Journalism, Black Studies*

1999-2000 | Lycee du Gresivaudan Meylan
Grenoble, France— *Literature, Geopolitics, Ethics*

1997 | [Audit] University of California, Santa Barbara
Santa Barbara, CA— *Linguistics*

1994-1998 | Santa Barbara High School
Santa Barbara, CA— *General Education, Chicano Studies*

CERTIFICATIONS

Candidate

(ISC)2 *Certified in Cybersecurity*

Active ARC X - *Foundational Level Threat Intelligence Analyst Expired*

NMLS *Mortgage Loan Origination*
Hubspot *Inbound Marketing*