# CONTACT

+91 7044553995

Barrackpore, West Bengal

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Portfolio of Work

# EDUCATION

Master Of English Literature

### IGNOU

2019-2021 Kolkata, West Bengal

Bachelor Of English Literature

**WB State University** 

2016-2019 Barasat, West Bengal

### INTEREST



Passionate about writing poetry

Reading novels equally intrigue me

# SKILLS



**Content Writing** 



Time Management



**Copy Writing** 



Communication



SEO Best Practices



Editing, Proofreading,

Research

# NATASHA BOSE

CONTENT WRITER

# CAREER OBJECTIVE

Nearly 4.5 years of experience in curating and editing content for use in promotional and advertising copies, corporate websites, and blogs. Relevant experience in researching, writing, editing, proofreading, and repurposing compelling content. Competence in social media management, and designing email templates for existing clients. Expertise in quickly sizing up assignments, brainstorming ideas, setting priorities, creating a timeline, and creating highquality content for multiple platforms within stipulated timeframes. Resultsdriven and adept in maneuvering through the thick and thin of experience.

### EXPERIENCE

### **Content Writer**

Varal Consultancy DMCC (2022-now)

Composed, revised, and proofread website and offsite content as well as jotted down compliances. Provided content (static, carousel, script) for social media sites in accordance with a predetermined calendar. Written ad copies, which required coming up with interesting headlines and summaries. Contributed to the business development process by coming up with ideas for increasing the website's conversion rate, writing copy for the website's landing page and about us section, designing WhatsApp templates for new subscriptions, and more.

#### **Content Associate**

Chegg Inc. (2021-2022)

As a former content associate at the illustrious Chegg Inc., have contributed pieces that were both informative and accurately reflected the company's values and mission. Carried out extensive research to collect relevant information.

#### Freelance Writer

The Icy Tales (2020-2021)

Was part of a freelance gig for a Canada-based company known as the 'Icv Tales'.

Curated high-traffic articles for the company's website. Created wellresearched content in accordance with SEO best practices. Formulated meta description and alt text, did keyword search, used internal and external links, and many more.