

IMPORTANT LEADERSHIP ANNOUNCEMENT

This message is for <<Company>> leaders grades 3 and up and all Department team members.

Team,

I'm writing to share with you that <<Department>> leaders <<Name1>> and <<Name2>> have decided to leave <<Company>> to pursue other endeavors. <<Name1's>> last day will be March 31, and <<Name2's>> last day will be April 7. I am grateful for their time with <<Company>>, as they have both helped shape the organization we are part of today.

<<Name1>> and <<Name2>> have been instrumental in building <<Department>> and aligning two legacy businesses into one unified team. <<Name1>> joined <<Startup1>> in 2017 to launch their West market and was named chief executive officer in late 2019. He joined the <<Company>> leadership team to lead the <<Segment1>> team, where he played a vital role in helping grow the business from 200K to 800K patients today.

<<Name2>> has more than 25 years of experience in healthcare leadership and was co-founder, chief operating officer, and president of <<Startup2>>. Under <<Name2's>> leadership, the business grew from two to 24 markets in two years. He joined the <<Company>> leadership team to lead <<Segment2>>, where he helped shape <<Company's>> ability to provide clinical support to more than 920K members through 2023.

Until a new <<Department>> leader is appointed, <<Name1>> and <<Name2's>> directs will report to me. Please join me in thanking <<Name1>> and <<Name2>> for their leadership and impact across our organization and wishing them success in their next endeavors.

Thank you,

<<Name3>>
<<Company>> President