

# MONTHLY NEWSLETTER

Stay up to date on the latest in Company  
Department



Company Name

*This email is being sent to all <<Department>> team members.*

## Happy Holidays!



As we wrap up the year, our <<Department>> leadership team has shared a heartfelt message of thanks for your incredible work in supporting our patients. [Watch the video](#) to hear their words of appreciation.

Wishing you a joyful holiday season and a wonderful new year!

## Team Member Appreciation Night



[Join us](#) on Tuesday, January 17 at 6 p.m. ET for our first annual <<Company>> Team Member Appreciation Night.

This virtual family-friendly event will highlight the amazing work we've done across <<Company>> in 2022 and help us kick off 2023.

## Follow Us!



Have you checked out our new intranet site? If you haven't, what are you waiting for? The site includes news, events, and Department background information for new team members. [Bookmark](#) the site and click "follow" to get the latest updates delivered to your inbox.

We also have a dedicated community on Viva Engage where you can easily interact with team members from across the business. Share your inspiring stories, cultural days you observe, achievements and successes, and more! [Join the community](#) and start sharing!

## Just Added: Floating Holiday



To accommodate the diverse needs of our U.S. team members, we've added a [floating holiday](#) starting in 2023. This new floating holiday gives you one additional paid day off to use however you wish. Just like with PTO, you need your manager's approval to use your floating holiday.

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## Integrated Team Members: Update Your Email Signature and LinkedIn Profile



As you receive your new <<Company>> email address, please be sure to [update your email signature](#) and [LinkedIn profile](#). While we will continue to use the <<OldCompany>> name externally through 2023, your employee transition to <<Company>> is nearly complete and we encourage you to refer to yourself as part of <<Company>> on the <<Department>> team. Other resources for this transition include templates for [meeting agendas](#) and [PowerPoint presentations](#).

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## Replay: <<Company>> Town Hall



In case you missed it, <<Name>>, president of <<Company>>, hosted his first Town Hall on December 2. <<Name>> was joined by leadership across the <<Company>> to discuss current events, <<Company>> accomplishments in 2022, and what they're looking forward to in 2023. [Watch](#) the full replay and be sure to [give us](#) your feedback so we can ensure these meetings are valuable to you.

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## Introducing Our New Training Platform



As part of its ongoing commitment to growth, <<Company>> has a new home for enterprise learning. <<LearningTool>> combines LinkedIn Learning's 16,000-course library, curated learnings, and required trainings into one experience, replacing <<OldLearningTool>>. It also provides ways to connect and share with colleagues and explore personalized learning recommendations. [Learn more](#).

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## Patient Impact: Providing Solutions to Maintain Independence



<<Name1>> is a 53-year-old man in <<location>>, who recently began services with <<Company>>. During his first at-home visit with lead nurse, <<Name2>>, <<Name1>> shared that he was legally blind and couldn't read the labels on his prescriptions, which meant he couldn't safely manage his cardiac issues. <<Name1's>> care team quickly jumped into action and worked with his pharmacy to get him long-term support for managing his prescriptions, thus allowing him to maintain his independence. [Read more](#) about <<Name1's>> story.

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