

New intranet launches October 1, 2022

As you know, our legacy business unit’s intranet has served as the hub for all business-critical information. To further unite as a new organization, **we are sunsetting the legacy website on September 30, 2022 and launching a new intranet on October 1, 2022.** We will provide you a link to the new location over the coming weeks.

Our new intranet site will allow us greater alignment to the enterprise, condense information to a single source of truth for our team, and center our business and customer information to one location for a greater user experience.

We understand you may need to reference older content from our legacy intranet during this transition—For your convenience, a read-only version will be available **until March 30, 2023.** *Please note, this page should be used as a reference only and all up-to-date information will be housed on the new intranet site.*

Here’s a breakdown of where you should go for what during this transition:

Location	Why should I go to this location?	What’s there?
Read-only version of our legacy intranet	Go here for any legacy business unit information	<ul style="list-style-type: none">• Historical client reference material
New intranet	Go here for any new information for our business	<ul style="list-style-type: none">• Current tools/resources• Updated information for new and existing teams• Role-specific policies

Please read the FAQs below for more information and contact IT with any additional questions.

Thank you for your partnership during this process.

FAQs

Will the new intranet site impact my responsibilities?

No. The new site will have similar endpoints as our legacy intranet, linking to content pertinent to your roles. If you believe the migration may impact your duties, please discuss with your manager.

How will the new page enhance the user experience?

Currently, there are over 900 pages on our legacy intranet—many are no longer relevant. As a solution, we’re migrating to bring the most important, up-to-date information to you faster.

Will I need to retake any trainings before gaining access to the new intranet?

No. If you are up-to-date on all necessary compliance trainings you **will not** need to take them again to access the new site.

Who should I contact if I don’t have access to the new intranet?

Please submit a ticket with IT if you’re having trouble accessing the new intranet.