

# Donna McCoy

Wilmington, NC 28403

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Authorized to work in the US for any employer

## Work Experience

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### **Delivery Driver**

DoorDash - Wilmington, NC

April 2021 to Present

Picking up orders and dropping them off to the customer.

### **Massage Therapist/Owner**

McCoy's Healing Hands - Flushing, OH

March 2016 to July 2020

I am a mobile massage therapist and I do therapeutic massage sessions in people's houses.

I schedule my appointments.

Clean my own sheets

Take payments through square

### **Massage Therapist - Independent Contractor**

S&W Hair Studio - Cadiz, OH

November 2019 to June 2020

Providing massage therapy

### **Massage Therapist**

Sunkissed Hair and Day Spa - Cadiz, OH

September 2016 to October 2019

Providing therapeutic massage treatments

### **Massage Therapist**

Massage Envy Spa - McMurray, PA

May 2015 to September 2016

Massage clients, help clean and setup rooms, and provide various massage modalities

### **Massage Therapist Externship**

Penn Commercial Massage Clinic - Washington, PA

March 2014 to March 2015

Practiced various massage modalities, learned how a massage clinic runs, helped clean and setup the rooms

### **Motor Transportation Operator**

United States Army - Fort Bragg, NC

May 2006 to February 2014

Drove tactical vehicles, and conducted preventive maintenance checks on my vehicles.

I worked as a team with my fellow battle buddies.

I entered and filed paperwork.

## Education

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### **Diploma in Massage Therapy**

Technical School - Washington, PA

2014 to 2015

### **High school diploma**

Union Local High School - Morristown, OH

August 2001 to May 2005

## Skills

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- Trigger Point Therapy
- Anatomy Knowledge
- Military Experience
- Medical Terminology
- Front Desk
- Pain Management
- Physiology Knowledge
- Time Management
- Python (Less than 1 year)
- Delivery Driver Experience
- Social media management (5 years)

## Military Service

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### **Branch: Army**

Service Country: United States

Rank: Specialist

May 2006 to February 2014

## Certifications and Licenses

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### **Massage Therapist**

June 2016 to December 2020

This is for my Ohio Massage License

### **Licensed Massage Therapist**

## **Driver's License**

### Assessments

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#### **Sales: Influence & Negotiation — Highly Proficient**

June 2020

Persuading reluctant customers to buy products or services, and influencing and negotiating with customers to meet sales goals.

Full results: [Highly Proficient](#)

#### **Scheduling — Highly Proficient**

June 2020

Cross-referencing agendas and itineraries to avoid scheduling conflicts.

Full results: [Highly Proficient](#)

#### **Work Style: Reliability — Familiar**

May 2020

Tendency to be dependable and come to work

Full results: [Familiar](#)

#### **Verbal Communication — Expert**

June 2020

Speaking clearly, correctly, and concisely

Full results: [Expert](#)

#### **Attention to Detail — Highly Proficient**

June 2020

Identifying differences in materials, following instructions, and detecting details among distracting information.

Full results: [Highly Proficient](#)

#### **Cashier Skills — Highly Proficient**

June 2020

Counting cash, processing transactions, following written procedures, and attending to details.

Full results: [Highly Proficient](#)

#### **Front Desk Agent (Hotel) — Highly Proficient**

June 2020

Selecting hotel rooms based on verbal requests and identifying errors in hotel data

Full results: [Highly Proficient](#)

#### **Call Center Customer Service — Highly Proficient**

June 2020

Applying customer service skills in a call center setting.

Full results: [Highly Proficient](#)

#### **Customer Focus & Orientation — Highly Proficient**

September 2020

Responding to customer situations with sensitivity

Full results: [Highly Proficient](#)

### **Sales Skills — Highly Proficient**

November 2020

Influencing and negotiating with customers

Full results: [Highly Proficient](#)

### **Marketing — Proficient**

November 2020

Understanding a target audience and how to best communicate with them

Full results: [Proficient](#)

Indeed Assessments provides skills tests that are not indicative of a license or certification, or continued development in any professional field.